

COUNTY OF BERKS

Purchasing Department

Berks County Services Center, 633 Court Street, Reading, PA 19601

Tel: 610-478-6168 Fax: 610-898-7404

George Rodrigues, Director of Contracts and Procurement

NOTICE TO PROPOSERS

Addendum #2 – September 16, 2026

Re: Request for Proposal #26-14-AASK Reading Berks County Health Coalition

This Addendum should consist of a total of 2 pages. If you have not received this Addendum in its entirety, please contact the County of Berks Purchasing Department at (610) 478-6168.

The County hereby amends the above noted Request for Proposal (RFP) as indicated herein. All other details of the RFP remain unchanged. **Language that is underlined denotes that which has been added. Language that has been stricken denotes that which is hereby removed.**

Following is a list of questions submitted in writing and the County's response to each question. **The responses to these questions form an integral part of the RFP package and these responses may alter a Proposer's responsibilities in submitting a proposal.** Where conflict exists between these responses and information in the original RFP package, the responses shall prevail.

Should you have any questions regarding this Addendum, please contact Stephanie Kofke, Deputy Director, via phone at (610) 478-6168 ext. 6279 or via email at skofke@berkspa.gov.

Where conflict exists between these responses and information in the original RFP package, the responses shall prevail.

Question 1:

Q1: What documentation will the County accept for a subcontractor if they do not hold a valid Pennsylvania Business license?

A1: Proposers may submit any applicable documentation that shows the type of license/credentialing/business of the subcontractor. The County will request additional documentation if needed.

Question 2:

Q2: Where can I find Attachment D: Worker Protection and Investment Certification Form BOP-2201?

A2: Attachment D is attached to this Addendum and also published on the County website with this RFP at <https://www.berkspa.gov/departments/purchasing/itb-rfp/rfps/rfp-26-14-aask>.

Question 3:

Q3: Is there an incumbent or existing organization currently performing any of the coalition development or backbone functions described in the RFP? Additionally, is Health Management Associates currently involved beyond the original public health assessment?

A3: No, there is not an existing organization providing the services described in the RFP. HMA is not involved beyond the study completed from 2022 to 2023 and the recommendations that followed, resulting in this RFP.

Question 4:

Q4: Section 4.8.1 requires the proposing firm to have experience with three projects of similar scope and size. Could the County clarify how it defines “similar scope and size” for purposes of determining whether a proposer meets this minimum qualification?

A4: The County is seeking proposers who have experience creating and implementing a similar project where coordination with multiple organizations across a County has been successful. The proposer will have experience with forming an organization and working with multiple other providers to implement the priorities of the Coalition.

Question 5:

Q5: The RFP indicates that existing relationships with local organizations and stakeholders are strongly preferred. Is prior direct work in Berks County expected, or may proposers demonstrate this qualification through experience working with comparable communities and a clearly defined strategy for establishing local partnerships and relationships?

A5: Prior direct work in Berks County is not required.

Question 6:

Q6: Does the County have an anticipated level or frequency of in-person presence in Berks County for the Coalition Coordinator/Program Manager and other key personnel?

A6: The County expects the Coalition to use their best judgment in determining the frequency of an in-person presence.

Question 7:

Q7: Does the County expect the dedicated Coalition Coordinator/Executive Director-type role described in Section 4.7 to be a full-time position dedicated exclusively to this initiative, or may the proposer recommend an appropriate level of effort based on its proposed operating model?

A7: The proposer may recommend an appropriate level of effort based on its proposed operating model.

Question 8:

Q8: Is there an established budget range or maximum funding amount available for the initial one-year contract?

A8: The County preference is not to disclose the funding amount for this project.

Question 9:

Q9: Are there existing coalition members, advisory structures, stakeholder lists, branding, digital assets, or other infrastructure that will transition to the selected vendor, or should proposers assume these elements will be developed from the ground up?

A9: The County expects the Proposer to develop the Coalition from the ground up.

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WORKER PROTECTION AND INVESTMENT CERTIFICATION FORM

A. Pursuant to Executive Order 2021-06, *Worker Protection and Investment* (October 21, 2021), the Commonwealth is responsible for ensuring that every worker in Pennsylvania has a safe and healthy work environment and the protections afforded them through labor laws. To that end, contractors and grantees of the Commonwealth must certify that they are in compliance with Pennsylvania's Unemployment Compensation Law, Workers' Compensation Law, and all applicable Pennsylvania state labor and workforce safety laws including, but not limited to:

1. Construction Workplace Misclassification Act
2. Employment of Minors Child Labor Act
3. Minimum Wage Act
4. Prevailing Wage Act
5. Equal Pay Law
6. Employer to Pay Employment Medical Examination Fee Act
7. Seasonal Farm Labor Act
8. Wage Payment and Collection Law
9. Industrial Homework Law
10. Construction Industry Employee Verification Act
11. Act 102: Prohibition on Excessive Overtime in Healthcare
12. Apprenticeship and Training Act
13. Inspection of Employment Records Law

B. Pennsylvania law establishes penalties for providing false certifications, including contract termination; and three-year ineligibility to bid on contracts under 62 Pa. C.S. § 531 (Debarment or suspension).

CERTIFICATION

I, the official named below, certify I am duly authorized to execute this certification on behalf of the contractor/grantee identified below, and certify that the contractor/grantee identified below is compliant with applicable Pennsylvania state labor and workplace safety laws, including, but not limited to, those listed in Paragraph A, above. I understand that I must report any change in the contractor/grantee's compliance status to the Purchasing Agency immediately. I further confirm and understand that this Certification is subject to the provisions and penalties of 18 Pa. C.S. § 4904 (Unsworn falsification to authorities).

<i>Signature</i> <i>Date</i>
<i>Name (Printed)</i>
<i>Title of Certifying Official (Printed)</i>
<i>Contractor/Grantee Name (Printed)</i>