

**MINUTES OF THE MEETING OF THE BOARD OF THE REDEVELOPMENT
AUTHORITY OF THE COUNTY OF BERKS**

April 23, 2024

Chairman, Glenn Yeager called the meeting of the Board of the Redevelopment Authority of the County of Berks to order at 4:33 P.M. on April 23, 2024, at the offices of the Redevelopment Authority of the County of Berks, 400 E. Wyomissing, Avenue, Ground Floor, Suite 2, Mohnton, Pennsylvania 19540 and via Zoom telecommunications.

1. **Roll Call:**

The following Board members were present during the meeting:

Glenn Yeager, Chairman
Eileen Kastura Vice-President
Diodato Bassano, Treasurer
Dr. Thomas Ruth, Secretary
Jorge Diaz, Assistant Secretary/Assistant Treasurer

Also in attendance were:

Daniel Becker, Esquire of Kozloff Stoudt, Solicitor
Kenneth Pick, Executive Director
Susan Buono, Executive Assistant
Tyler Reese, Facilities & Housing Manager
Kathy Miller, Fiscal Officer
Kyre Maxwell, Assistant Fiscal Officer
Michele Hummel, Assistant Fiscal Officer
Jaime Perez, Housing Planner

2. **Public Comment:**

There were no members of the public that attended the meeting. No public comment was made.

3. **Reading and approval of minutes of the meeting of March 26, 2024:**

Upon motion made by Mr. Yeager and seconded by Dr. Ruth, all members of the Board present voted to approve the March 26, 2024 minutes of the Board.

4. **Report of Treasurer:**

Diodato Bassano presented the Profit & Loss Statement and the Balance Sheet as of March 31, 2024. A copy of the report is attached to these Minutes. Questions were asked and clarifications were provided. Upon motion made by Mr. Yeager and seconded by Mr. Diaz, all Board members present voted to accept the report of the Treasurer, including said Profit & Loss Statement and Balance Sheet, subject to audit.

5. **Bills and Communications:**

Diodato Bassano presented the list of payments to creditors representing the period of March 28, 2024 through April 24, 2024. A copy of the report is attached to these Minutes. Questions were asked and clarifications were provided. Upon motion made by Ms. Kastura and seconded by Mr. Diaz all Board members present voted to approve and/or ratify the list of payments to creditors.

6. **Reports of Committees:**

- a) Mr. Pick advised meeting minutes were prepared from the March 12, 2024 Colebrookdale Railroad Finance Committee meeting and placed in the minute book. A discussion ensued and the Board agreed on getting documents to show the Colebrookdale Railroad's financial position.

7. **Unfinished Business:**

a) **Rentals (Susan)**

- a. Susan Buono advised that there were no updates on rentals but hoping to have the residential leases and uploaded in Buildium by May 1st.

b) **Colebrookdale Railroad:** Mr. Pick advised of the following:

- a. We are meeting with our bridge consultant and engineer consultant to review the estimated cost and the work items once again for the overall project.

- c) **Emergency Rental Assistance Program (ERAP).**
 - a. Kyre Maxwell reported that there is only one active case, and it ends on May 30, 2024.

- d) **Armorcast.** Mr. Pick advised that there was nothing new to report in regard to Armorcast.

- e) **Whole Homes Repair Program (WHRP).** Tyler Reese advised the Board of the following:
 - a. To date, the RDA has spent \$800,000 on repairs and Habitat for Humanity has spent \$260,000 on repairs. There are 31 cases completed and 61 cases in progress.

- f) **Major Systems Program.** Mr. Reese advised that we have completed one case this month and have three remaining cases. To date, the RDA has spent \$390,000 on repairs.

- g) **Imagine Berks.** Mr. Perez advised that right now we are focusing on the housing forum that we are planning. Penn State Berks will be hosting, and it will be held on the first Thursday in October.

8. **New Business:**

- a. **Agreement# 1** A motion was made by Ms. Kastura and seconded by Mr. Diaz for the approval of the 2024 Budget of the RDA.

- b. **Agreement# 2** A motion was made by Mr. Yeager and seconded by Dr. Ruth for approval of the Amendment to Cooperation Agreement with IOUE Local 542.

- c. **Agreement# 3** Funding Agreement with the County of Berks for housing has been deferred to May's Board meeting by Mr. Pick.

- d. **Agreement # 4** A motion was made by Mr. Yeager and seconded by Mr. Diaz for the approval to submit request for waive to Organizational COI.

9. Adjournment:

There being no further business of this Authority, a motion was made by Mr. Yeager to adjourn the meeting of this Authority. The motion was seconded by Ms. Kastura and all members of this Authority present voted in the affirmative. The next meeting of the Board will be on May 21, 2024. This meeting was adjourned at 5:06 P.M.



Glenn A. Yeager, Chairman-