Court of Common Pleas of Berks County

Twenty Third Judicial District of Pennsylvania
Domestic Relations Section
633 Court Street, 6th Floor, Reading, PA 19601-4316
(610) 478-2900 Fax: (610) 478-6585 or 610-478-6583

Tracy Brown, *Director*
Laura Schlegel, *Deputy Director*

Direct Payment Form

_____ *vs.* _____
Plaintiff's Name Defendant's Name

PACSES Case ID: _____

All fields must be completed in order to submit a private agreement to the Domestic Relations Section.

I would like to give the Defendant credit in the amount of $ _____ for direct payments.

Reason for Direct Payment:

I understand that the order of child support/spousal support/APL in this case requires Defendant to make payments through PA SCDU and that direct payments to Plaintiff are in violation of the order and cannot be monitored by the DRS. Therefore, DRS will permit one (1) credit for direct payment after the entry of a support order. Any future requests to grant credit for direct payment(s) will not be approved nor processed by the Berks County DRS. Accepting payments directly for my case may be grounds for case closure.

Plaintiff's typed signature: _____ Date: _____

Plaintiff's Attorney typed signature: _____ Date: _____

THIS SECTION TO BE COMPLETED BY DRS STAFF ONLY.

Plaintiff's Verbal Consent:☐ Plaintiff's Attorney Verbal Consent:☐

DRS Employee Initials:_____ Date:_____