

Commissioners' Board Meeting Minutes September 29, 2011

The Berks County Board of Commissioners met in regular session on Thursday, September 29, 2011, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Christian Leinbach in attendance. Commissioner Barnhardt announced that the Board will be without the services of Commissioner Scott who sustained more flash flooding to his property this past weekend. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of September 20, 2011 Commissioners' Workshop and September 22, 2011 Commissioners' meetings were approved as presented.

Consent Agenda Items

1. A motion was made by Commissioner Leinbach, seconded by Commissioner Leinbach and all voted unanimously to approve both the Consent and Non-Consent items listed below:
 - 289.11 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$221,299.00 per listing dated September 23, 2011.
 - 290.11 B. Adopt a resolution authorizing Human Resources Recommendations per listing dated September 27, 2011 as follows:
 1. Authorize the promotion of Donnie Ray Swope, PC011022 Emergency Planner to PC012004 Planning Manager – DES, effective 9/28/2011. Rate of \$53,500/annually. Salary budgeted \$57,215/annually. Salary range Minimum \$43,983; Midpoint \$58,644; Maximum \$73,305. Replacement for Jeffrey Weidner who transferred. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 16020.
 2. Authorize the appointment of Arnel Wetzel to PC001103 Director of Human Resources – Human Resources, effective 10/19/2011. Rate of \$88,897/annually. Salary

budgeted \$82,472/annually. Salary range Minimum \$66,673; Midpoint \$88,897; Maximum \$111,122. Replacement for Jennifer Biehn who separated. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11410.

- 291.11 C. Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of RFP# 11-10-KL, a contract for Construction Management Services for the Jail System Envelope, Infrastructure and Security Project as follows:

The Quandel Group, Inc.
3003 N. Front Street, Suite 201
Harrisburg, PA 17110

Fee Proposal:

Construction Cost	Percentage of Cost (%)	Fee (\$)
4.2 Million (Budget)	2.34%	\$98,300
5.1 Million (Budget)	1.93%	\$98,300
6.0 Million (Budget)	1.64%	\$98,300

- 292.11 D. Adopt a resolution authorizing execution of Change Order No. 002 to the Motorola Solutions Contract No. 10-23185/CR dated September 12, 2011 which will increase the Contract by \$717,234.00, and reflects Project Implementation changes, Year 1 through 10 Maintenance and Support changes and Budgetary Estimate for Inoperability Coverage Verifications in regard to the Berks County 700 MHz Digital Project Public Safety Radio Network.
- 293.11 E. Adopt a resolution authorizing execution of a Lease Agreement between the Borough of Boyertown and the County of Berks for the Earl/Fancy Hill Site in regard to the Berks County Emergency Response Radio Project.
- 294.11 F. Adopt a resolution authorizing execution of an Access Easement Agreement with the Hamburg Municipal Water Authority for the Albany/Pulpit Rock Site in regard to the Berks County Emergency Response Radio Project.
- 295.11 G. Adopt a resolution authorizing tax forgiveness of 2009 County taxes including any penalty and interest for Chapel Drive, Richmond Township (Parcel No. 72-5423-01-29-8135), owned by Richmond Township.

- 296.11 H. Adopt a resolution authorizing execution of Amendment No. 2 to Engineering Services Agreement No. 123399 between the County of Berks and Timothy Haahs & Associates, Inc. of Blue Bell, Pennsylvania, to provide Restoration Document and Bidding services for the Berks County Services Center Parking Garage Rehabilitation Project at a not-to-exceed cost of \$123,750.00. Ryan Hunter commented that Timothy Haahs has completed the condition assessment scope of work and will now prepare the design package for the project.
- 297.11 I. Adopt a resolution authorizing execution of an Automated Transfer & Update of Arrested Persons Grant Application in the amount of \$56,250.00 to the Pennsylvania Commission on Crime and Delinquency (PCCD) to be used to build a software bridge between both CODY Records Management supported police departments, as well as police departments that do not have CODY, and the Central Processing Unit. This is a one-time project and the District Attorney's Office will provide a 25% match in the amount of \$18,750.00 for a total grant amount of \$75,000.00. Brendan Harker commented that this grant will be used to assist every police department in Berks County to more efficiently process arrest information and will reduce processing time.
- 298.11 J. Adopt a resolution authorizing execution of a Warrant Information Extracted From AOPC to CODY Grant Application in the amount of \$22,500.00 to the Pennsylvania Commission on Crime and Delinquency (PCCD) to be used to download warrant information from the Administrative Office of Pennsylvania Courts (AOPC) through JNET and into CODY. This is a one-time project and the District Attorney's Office will provide a 25% match in the amount of \$7,500.00 for a total grant amount of \$30,000.00.
2. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated September 26, 2011.
3. Motion to authorize payments set forth on Controller's Office vouchers listing dated September 27, 2011 for the week ending September 30, 2011.

Non-Consent Agenda

1. **Facilities**

- 296.11 H. Adopt a resolution authorizing execution of Amendment No. 2 to Engineering Services Agreement No. 123399 between the County of Berks and Timothy Haahs & Associates, Inc. of Blue Bell, Pennsylvania, to provide Restoration Document and Bidding services for the Berks County Services Center Parking Garage Rehabilitation Project at a not-to-exceed cost of \$123,750.00. Ryan Hunter will attend the meeting to answer any questions and explain the contract amendment scope. Ryan Hunter commented that Timothy Haahs has completed the condition assessment scope of work and will now prepare the design package for the project.

Court Administration (Criminal Justice Advisory Board)

- 297.11 I. Adopt a resolution authorizing execution of an Automated Transfer & Update of Arrested Persons Grant Application in the amount of \$56,250.00 to the Pennsylvania Commission on Crime and Delinquency (PCCD) to be used to build a software bridge between both CODY Records Management supported police departments, as well as police departments that do not have CODY, and the Central Processing Unit. This is a one-time project and the District Attorney's Office will provide a 25% match in the amount of \$18,750.00 for a total grant amount of \$75,000.00. Brendan Harker commented that this grant will be used to assist every police department in Berks County to more efficiently process arrest information and will reduce processing time.
- 298.11 J. Adopt a resolution authorizing execution of a Warrant Information Extracted From AOPC to CODY Grant Application in the amount of \$22,500.00 to the Pennsylvania Commission on Crime and Delinquency (PCCD) to be used to download warrant information from the Administrative Office of Pennsylvania Courts (AOPC) through JNET and into CODY. This is a one-time project and the District Attorney's Office will provide a 25% match in the amount of \$7,500.00 for a total grant amount of \$30,000.00. Brendan Harker commented this is another step in completing the data sharing process and works in conjunction with the previous grant application. Commissioner Barnhardt commented that as Commissioner representative to the Criminal Justice Advisory Board (CJAB), he supports both these grant applications. Commissioner Leinbach commented that these grants are part of the strategic plan of CJAB.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report after the meeting via electronic transmission.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

Citizen Comment from the Floor

George Vogel, Executive Director of Council on Chemical Abuse, attended the meeting along with a very large contingent of recovery clients. Also attending was Drew Eisenhower, who announced that he has completed 34 years of continuous sobriety and commented that September is National Recovery Month. Mr. Eisenhower commented that he along with the standing room only crowd expressed their thanks to Commissioners for approving fund to the various programs which support the recovery program. Numerous individuals were introduced and spoke of their road to recovery and how it would not have been possible with the programs offered by the Council on Chemical Abuse, Easy Does It, Caron and other facilities funded by the County.

There being no further business, the meeting adjourned at 11:20 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk