

Commissioners' Board Meeting Minutes November 10, 2011

The Berks County Board of Commissioners met in regular session on Thursday, November 10, 2011, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of November 1, 2011 Commissioners' Workshop and November 3, 2011 Commissioners' meetings were approved as presented.

Consent Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
 - 345.11 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$42,604.00 and 2011 Appropriations in the amount of \$41,094.00 per listing dated November 4, 2011. Robert Patrizio, Budget and Finance Director, commented that the transfers for the Veterans' Affairs Office were necessary because of the burial expense increase.
 - 346.11 B. Adopt a resolution authorizing Human Resources Recommendations per listing dated November 10, 2011 as follows:
 1. Authorize the promotion of Shannon Case from PC010628 County Caseworker II to PC010652 County Caseworker Supervisor I – Children and Youth Services, effective 11/9/2011. Rate of \$45,224/annually. Salary budgeted \$47,903/annually. Salary range Minimum \$40,357; Midpoint \$53,809; Maximum \$67,262. Replacement for Karla Sanders who transferred. This request was reviewed and has met the criteria of the Hiring Policy. Budget 22000 – 23200.

2. Authorize the promotion of Frank Pilat, PC01003 1st Deputy Coroner to PC010243 Chief Deputy Coroner – Coroner, effective 10/12/11. Rate of \$51,914 /annually. Salary budgeted \$51,914/annually. Salary range Minimum \$43,068; Midpoint \$57,424; Maximum \$71,779. Replacement for Charles Sweitzer who separated. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11520.
3. Authorize the promotion of Wally Woytovich, PC010004 2nd Deputy Coroner to PC010003 1st Deputy Coroner – Coroner, effective 10/12/11. Rate of \$47,111/annually. Salary budgeted \$47,111/annually. Salary range Minimum \$41,014; Midpoint \$54,686; Maximum \$68,357. Replacement for Frank Pilat who was promoted. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11520.
4. Authorize the appointment of Michael Fizz to PC010004 2nd Deputy Coroner – Coroner, effective 11/16/11. Rate of \$46,974/annually. Salary budgeted \$46,974/annually. Salary range Minimum \$41,014; Midpoint \$54,686; Maximum \$68,357. Replacement for Wally Woytovich who was promoted. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11520.

Commissioner Scott commented briefly on the recommendations listed.

- 347.11 C. Adopt a resolution authorizing execution of a Lease Agreement between Berks Area Regional Transportation Authority (BARTA) and the County of Berks for 3,700 square feet more or less of office space at the BARTA Transportation Center, 722 Cherry Street, Reading, Pennsylvania, to be used by the Berks County Department of Veterans' Affairs for a five (5) year term commencing January 1, 2012 and ending December 31, 2016. Commissioner Scott complimented Commissioner Barnhardt, who was instrumental in accomplishing this lease and negotiating a good rate for the County.
- 348.11 D. Adopt a resolution authorizing tax forgiveness of 2011 County taxes including any penalty and interest for Madison Avenue, Cumru Township (Parcel No. 39-4385-15-53-9942), owned by Cumru Township.

- 349.11 E. Adopt a resolution authorizing the reappointment of Larry D. Cohen, Wyomissing, Pennsylvania to the Berks County Office of Aging Advisory Board for a two (2) year term expiring December 31, 2013.
- 350.11 F. Adopt a resolution authorizing the reappointment to the Berks County Children and Youth Services Advisory Board of the following:
1. Marcia Goodman-Hinnershitz, Reading, Pennsylvania, for a three (3) year term expiring December 31, 2014.
 2. Joan Lewis, Sinking Spring, Pennsylvania for a three (3) year term expiring December 31, 2014.
 3. Mark Reuben, Reading, Pennsylvania, for a three (3) year term expiring December 2014.
2. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated November 7, 2011. Commissioner Scott remarked on the six contracts listed today.
3. Motion to authorize payments set forth on Controller's Office vouchers listing dated November 7, 2011 for the week ending November 9, 2011.

Reports of Commissioners

Commissioner Barnhardt

Commissioner Barnhardt reported that as a result of his meeting last week with BARTA officials, the Warden and Pre-Trial staff members, beginning January 3, 2012, BARTA will be expanding bus route services to include the CRC.

Commissioner Leinbach

Commissioner Scott

Commissioner Scott reported to the Board that he met earlier this week with Kelly Laubach and Marie Ballas concerning the RFP for the County's Sewage Treatment Facility. Commissioner Scott commented that this RFP seems to mirror the previous RFP and expressed his concerns that the County's best interests aren't being served. Commissioner Scott suggested the bids documents should be modified to show a more drastic increase of revenue flowing to the County. Commissioner Scott encouraged his colleagues to review the RFP, and further recommended bringing in another company to review the RFP prepared by Spotts, Stevens & McCoy.

Commissioner Leinbach commented that he doesn't want Purchasing to make adjustments to the Proposal, and instead wants SSM to explain why they (SSM) put forth the recommendations they did, and explain the difference between their evaluation of the plant and Entech's evaluation.

Commissioner Barnhardt commented on the possibility of the County getting out of the sewage treatment business completely.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Suzanne Baer of the County Controller's Office.

There being no further business, the meeting adjourned at 10:55 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk