

## New Construction, Replacement or Modification of Existing Ag Structure

### BCALP Guidelines state:

Construction or modification of an agricultural building can occur anywhere on the farm after BCALP Board acknowledgement.

- ◆ The construction or use of any building or other structure for agricultural production or a commercial equine activity is permitted.
  - ◆ The erection of fences for agricultural production or a commercial equine activity and protection of watercourses such as lakes, streams, springs, and reservoirs is permitted.
  - ◆ Agriculture structures should be located in areas that remove the least productive and the least amount of agriculture land.
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### Required Steps

- ⇒ Request Easement Modification Form be mailed or emailed.
- ⇒ Use the enclosed aerial photo to identify the location of the proposed structure.
- ⇒ Provide Municipal acknowledgement and/or approval or explanation of status.
- ⇒ Complete the Easement Modification Form in detail
- ⇒ Confirm all ACE Farm Owners sign and date the Easement Modification Form
- ⇒ Submit the Easement Modification Form with drawings and supporting documents including a copy of the current Conservation Plan to the Berks County Department of Agriculture office for review and BCALP Board acknowledgement. Submissions can be mailed, dropped off in the office, or E-mailed to DeptofAg@BerksPA.gov
- ⇒ If building for animal housing also provide: *(check when included)*
  - \_\_\_\_\_ A copy of Land Development Plan Drawings
  - \_\_\_\_\_ A copy of Manure or Nutrient Management Plans
  - \_\_\_\_\_ A copy of updated Conservation Plan if developed or required by Township.

**Construction should not begin before a letter of approval is received from the BCALP Board.**





# BERKS COUNTY *agricultural land* PRESERVATION BOARD

Berks County Agricultural Center  
1238 County Welfare Road, Suite #260  
Leesport, PA 19533 - 9199  
(610) 378-1844 Fax (610) 378-7983  
www.berkspa.gov/departments/agriculture

## EASEMENT MODIFICATION REQUEST

# AGRICULTURAL STRUCTURES

## NEW CONSTRUCTION, REPLACEMENT OR MODIFICATION OF EXISTING

### GENERAL INFORMATION:

ACE Farm Owner(s): \_\_\_\_\_

Easement Address: \_\_\_\_\_

Mailing Address : \_\_\_\_\_ (same)

Phone : \_\_\_\_\_ Email: \_\_\_\_\_

### MUNICIPAL APPROVAL INFORMATION

Municipality : \_\_\_\_\_

Municipal Approval :

Zoning Permit Required      YES      NO      Date Issued : \_\_\_\_\_

Building Permit Required      YES      NO      Date Issued: \_\_\_\_\_

Land Development Plan Required      YES      NO      Date Issued: \_\_\_\_\_

Municipal Engineer/Zoning Officer: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Was the Municipality informed that this activity is planned on an BCALP ACE Farm?      YES      NO

Projected Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

*Proof of municipal approval/acknowledgement for project is required for BCALP Board action. (Letter, Meeting Minutes or Signature)*

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

**PROJECT SPECIFICS INFORMATION**

*Submit all documents, plans and drawings provided to the municipality or fill out the following:*

Location of structure noted on Aerial: YES NO

Setbacks from Property Boundaries on Aerial: YES NO

Dimensions of Structure: \_\_\_\_\_

Total square feet/acreage to be impacted by project: \_\_\_\_\_

Conservation Plan Date: \_\_\_\_\_

*\*current Conservation Plan is required to be submitted with modification form; can be emailed to DeptofAg@BerksPA.gov*

For Large Animal Housing Structures:

Engineer : \_\_\_\_\_ Nutrient Planner: \_\_\_\_\_

Manure Management Level: MMM CAO CAFO (circle)

For structures provide details of what the use of structure and what is being stored.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURES—( All owners of the parcel must sign the request )**

\_\_\_\_\_  
*Landowner Signature*

\_\_\_\_\_  
*Landowner Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

*Easement Modification Requests to be brought before the BCALP Board shall be received by 12:00 noon two (2) weeks prior to the regular board meeting unless an exception is approved by the Executive Director or Board Officer.*

*BCALPB meetings are the last Wednesday of every month, except July, November & December.*

To prevent delays, please make sure that all requested information is provided. Contact the office with any questions. Sketches, designs, maps and other supportive documentation need to accompany ALL requests.

**SUBMISSIONS CAN BE MAILED, DROPPED OFF IN THE OFFICE, OR E-MAILED TO DEPTOFAG@BERKSPA.GOV**

**FOR ADDITIONAL INFORMATION REFER TO ATTACHED**

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