

**MINUTES OF THE MEETING OF THE BOARD OF THE REDEVELOPMENT  
AUTHORITY OF THE COUNTY OF BERKS**

July 23, 2024

Chairman, Glenn Yeager called the meeting of the Board of the Redevelopment Authority of the County of Berks to order at 4:29 P.M. on July 23, 2024 at the offices of the Redevelopment Authority of the County of Berks, 400 E. Wyomissing, Avenue, Ground Floor, Suite 2, Mohnton, Pennsylvania 19540 and via Zoom telecommunications.

1. **Roll Call:**

The following Board members were present during the meeting:

Glenn Yeager, Chairman  
Eileen Kastura Vice-President  
Diodato Bassano, Treasurer  
Jorge Diaz, Assistant Secretary/Assistant Treasurer

Also in attendance were:

Daniel Becker, Esquire of Kozloff Stoudt, Solicitor  
Kenneth Pick, Executive Director  
Susan Buono, Executive Assistant  
Tyler Reese, Facilities & Housing Manager  
Ethan Giorgio, Maintenance Technician  
Kathy Miller, Fiscal Officer  
Michele Hummel, Assistant Fiscal Officer  
Kyre Maxwell, Assistant Fiscal Officer  
Marisol Martinez, Redevelopment Generalist  
Pauline Klopp, Redevelopment Generalist  
Jaime Perez, Deputy Director

2. **Public Comment:**

There were no members of the public that attended the meeting. No public comment was made.

3. **Reading and approval of minutes of the meeting of June 25, 2024:**

Upon motion made by Mr. Yeager and seconded by Mr. Bassano, all members of the Board present voted to approve the June 25, 2024 minutes of the Board.

4. **Report of Treasurer:**

Diodato Bassano presented the Profit & Loss Statement and the Balance Sheet as of June 30, 2024. A copy of the report is attached to these Minutes. Questions were asked and clarifications were provided. Upon motion made by Mr. Yeager and seconded by Ms. Kastura, all Board members present voted to accept the report of the Treasurer, including said Profit & Loss Statement and Balance Sheet, subject to audit.

5. **Bills and Communications:**

Diodato Bassano presented the list of payments to creditors representing the period of June 26, 2024 through July 23, 2024. A copy of the report is attached to these Minutes. Questions were asked and clarifications were provided. Upon motion made by Mr. Yeager and seconded by Mr. Diaz, all Board members present voted to approve and/or ratify the list of payments to creditors.

6. **Reports of Committees:**

- a) Mr. Pick advised there was nothing new to report regarding the Colebrookdale Railroad Finance Committee.

7. **Unfinished Business:**

a) **Rentals (Susan)**

- a. Susan Buono advised that we are working on trying to get most of our tenants on Buildium so they can utilize the option to pay rent and communicate online. So far there have been a few tenants that have used the online payment option. The rental team meets weekly to go over updates on the properties.

b) **Colebrookdale Railroad:** Mr. Pick advised of the following:

Jaime, Nathaniel and I have been meeting to discuss the financing of the railroad and to brainstorm different ways to finance and reduce the overall costs. Once there is a plan in place they plan on meeting with the commissioners.

c) **Armorcast:**

Mr. Pick advised that we went out for bid on the disassembly of the station. We have only received one bid from Reed Structures of Bernville in the amount of \$200K.

d) **Whole Homes Repair Program (WHRP).** Tyler Reese advised the Board of the following:

a. To date, we have spent \$1,480,000.00 million on repairs for both Habitat for Humanity and the County. We have 50 cases completed and 58 approved cases to be completed. We have funding remaining for 7 more applications to be approved off the waiting list.

e) **Major Systems Program.** Mr. Reese advised that to date, we have spent \$397,000.00 on repairs. We have 2 cases remaining.

f) **Staff Introductions.** The Board had previously asked to get to know more about the staff here at the RDA. Mr. Pick chose to have employees Pauline Klopp and Kyre Maxwell give a presentation relating to their positions and daily duties.

8. **New Business:**

There was no New Business to discuss at today's Board meeting.

9. **Adjournment:**

There being no further business of this Authority, a motion was made by Mr. Bassano to adjourn the meeting of this Authority. The motion was seconded by Mr. Diaz and all members of this Authority present voted in the affirmative. The next meeting of the Board will be on August 27, 2024. This meeting was adjourned at 4:49 P.M.



---

Glenn A. Yeager, Chairman-