

BERKS COUNTY PRISON BOARD MINUTES

May 26, 2021

The Berks County Prison Board met in a regular session on Wednesday, May 26, 2021 at 9:00 A.M. in a Microsoft Teams Meeting.

CALL TO ORDER:

Commissioner Kevin Barnhardt called the meeting to order at 9:00 A.M.

The following members were in attendance:

- District Attorney John Adams
- Commissioner Kevin Barnhardt
- Commissioner Michael Rivera
- Controller Sandra Graffius
- Judge Scott Lash

The following County staff also attended:

- Application Specialist and Trainer Heather Berger
- Administrative Assistant Angela Frantz
- Chief Operating Office PrimeCare Medical Todd Haskins
- Deputy Director Facilities & Ops Rex Levengood
- Executive Assistant Barbara Lopez
- Administrative Assistant Traci Rhoads
- Solicitor Christine Sadler
- Chief Administrative Officer Ronald Seaman
- Deputy.CAO/Director of Economic Development Pam Shupp Menet
- Warden Jeffrey Smith
- Deputy Warden Stephanie Smith
- Senior HR Generalist Kelly Stumpf
- Business Process Analyst Malcom Townes
- Human Resources Director Jessica Weaknecht
- Public Relations Officer Stephanie Weaver

APPROVAL OF MINUTES

A motion was made by Commissioner Kevin Barnhardt to approve the April 28, 2021 meeting minutes as presented. Motion carried.

PUBLIC COMMENT

None.

JAIL SENIOR STAFF REPORTS

INMATE POPULATION: Warden Jeffrey Smith stated the inmate population was 762. Seventy-Five female inmates and 687 Male inmates. Six juveniles and 4 Veterans. Sixty inmates sentenced to SCI, 46 will be transported by July 8. The remaining 14 are awaiting required documentation.

STAFFING: Warden Jeffrey Smith updated the Board on the status of staffing: there were 27 correctional officer vacancies. The next CO testing is scheduled for June 15.

FACILITIES & MAINTENANCE PROJECTS: Warden Jeffrey Smith updated the Board on te status of projects:

Delta room painting project will be completed in about a month after the new vendor completes this project.

The trailers are moved into by the administration staff. There is some unpacking that is being worked on.

AB Visitation door and hardware should be received in about 8 more weeks.

Main generator transfer switch is currently being worked on by Pagoda Electrical. The heating coils are also being worked on at this time.

Internal fencing project had some bonding issues and a new proposal will be submitted.

EVENTS, PROGRAM & TRAINING: Deputy Warden Stephanie Smith updated the Board on the Vivitrol Grant. The county received an offer for a one year no cost extension. The grant was scheduled to end June 30th of this year. The county was offered to apply for a one-year extension without any cost to the grant. Stephanie reviewed the grant budget and plenty of funds are available. Twenty thousand dollars would need to be moved from budget line for PrimeCare to COCA. Stephanie asked for board approval to move those funds. Solicitor Christine Sadler stated that the Prison Board would first have to recommend the application and the funding request would need to be approved by the Commissioners. District Attorney John Adams made a motion which was seconded by Controller Sandra Graffius in support of the modification of the Vivitrol Grant. Motion carried.

A Deputy Warden of Custody will be announced on May 27.

SOLICITOR'S REPORT

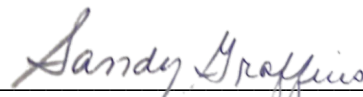
Solicitor Sadler required an Executive Session which did not require action from the Board.

PUBLIC COMMENT

(See attached Public Q & A comment.)

ADJOURNMENT

A motion was made by Commissioner Kevin Barnhardt and seconded by District Attorney John Adams, to adjourn at 9:08 A.M. into Executive Session. The next Prison Board meeting will be held in a Microsoft Teams Meeting on June 30, 2021.



Sandy Graffius, Prison Board Secretary