

**BERKS COUNTY BOARD OF ELECTIONS  
REGULAR MEETING MINUTES  
April 14, 2022 – 11:00 A.M.**

**Kevin S. Barnhardt, Chair**  
**Michael S. Rivera, Vice-Chair**  
**Christian Y. Leinbach, Commissioner**  
**Paige Riegner, Chief Clerk**  
**Christine M. Sadler, County Solicitor (not present)**  
**Cody L. Kauffman, First Assistant County Solicitor**

**CALL TO ORDER- 11:00 A.M.**

**APPROVAL OF MINUTES**

The Board approved the minutes for the March 31, 2022 Election Board meeting.

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment.

**ACTION ITEMS:**

**1. Temporary Polling Place Authorization**

On the motion of Commissioner Rivera, seconded by Commissioner Leinbach, the Board approved the temporary polling location for the 2022 Primary Election in Exeter  
2.

**2. Policy No. EL-2022-01**

On the motion of Commissioner Leinbach, seconded by Commissioner Rivera, the Board approved Election Services Policy No. EL-2022-01 regarding Ballot Drop Boxes. Commissioner Leinbach noted that the policy has been in place, but memorialized in pact.

**3. Policy No. EL-2022-02**

On the motion of Commissioner Leinbach, seconded by Commissioner Rivera, the Board approved Election Services Policy No. EL-2022-02 regarding Official Election Results. This policy replaces Policy No. E2-2007.

**4. Policy No. EL-2022-03**

On the motion of Commissioner Leinbach, seconded by Commissioner Rivera, the Board approved Election Services Policy No. EL-2022-03 pending forthcoming fee schedule. Election Director Paige Riegner noted that the office is awaiting confirmation for the fee schedule.

**5. Policy No. EL-2022-04**

On the motion of Commissioner Leinbach, seconded by Commissioner Rivera, the Board approved Election Services Policy No. EL-2022-04 regarding Observers as presented.

**6. Policy No. EL-2022-05**

On the motion by Commissioner Rivera, seconded by Commissioner Leinbach, the Board approved Election Services Policy No. EL-2022-05 regarding Watchers' Guidelines as presented.

**7. Policy No. EL-2022-06**

After discussion on the first paragraph of Policy No. EL-2022-06 Polling Place Front Door, Commissioner Leinbach motioned to approve with an amendment reflecting current law regarding armed law enforcement at the polls and their proximity to the polling location entrance. Commissioner Rivera seconded. The Board approved Election Services Policy No. EL-2022-06.

**GENERAL COMMENTS FROM THE BOARD OF ELECTIONS REGARDING CURRENT ELECTION-RELATED ISSUES**

Commissioner Barnhardt noted that the Election Services office is looking for poll workers and interpreters. The list will be shared with media. John Santoro, Election Projects Manager, commented that the openings are countywide.

Commissioner Barnhardt requested an update on the Mail-in ballot discussion from the previous Election Board meeting. Election Director Paige Riegner stated the office has not heard from the voter who alleged he never submitted a Mail-in ballot application.

**CITIZEN COMMENT**

No public comment.

**ADJOURNMENT** – 11:22 A.M.