

## **Commissioners' Board Meeting Minutes February 10, 2011**

The Berks County Board of Commissioners met in regular session on Thursday, February 10, 2011, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq, called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Christian Y. Leinbach in attendance. Also present were First Assistant Solicitor Christine M. Sadler, Esq., Kenneth C. Borkey, Jr., Interim Chief Operations Officer and Maryjo Gibson, Chief Clerk.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of the February 1, 2011 Commissioners' Workshop and February 3, 2011 Voting Meeting were approved as presented.

### **Consent Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
  - 49.11 A. Adopt a resolution authorizing 2010 Budget Transfers in the amount of \$12,500.00, 2010 Budget Appropriations in the amount of \$830.00, 2011 Budget Transfers in the amount \$163,850.00 and 2011 Budget Appropriations in the amount of \$306,833.00 per listing dated February 3, 2011.
  - 50.11 B. Adopt a resolution authorizing execution by Mark C. Scott as Chairman of the Board, of the Grant Summary Information and Signatory Authorization Form (Grant No. 015-11) for the period June 1, 2011 through June 30, 2013, as required by Pennsylvania Department of Labor and Industry and the Workforce Development Grant Agreement.
  - 51.11 C. Adopt a resolution authorizing execution of a Certification Statement to the Office of Children, Youth & Families of the Pennsylvania Department of Public Welfare as part of the quarterly invoice to receive reimbursement for expenditures for FY 2010/2011, 2<sup>nd</sup> quarter.
  - 52.11 D. Adopt a resolution authorizing Ryan Hunter, Director of Facilities & Operations, to execute Capital Project Change Orders per attached listing dated February 4, 2011.

- 53.11 E. Adopt a resolution authorizing a Partial Project Completion payment to Muhlenberg Township, 5401 Leesport Avenue, Temple, Pennsylvania, 19560 in the amount of \$20,485.43 as a reimbursement from the County Liquid Fuels Allocation for the Hain Avenue Bridge project.
- 54.11 F. Adopt a resolution authorizing execution by Mark C. Scott as Chairman of the Board Commissioners, of TEFAP Inventory – Reimbursement Request Form for the period (October, November, December) 1<sup>st</sup> Quarter FFY 2010/2011 and ARRA-TEFAP) Report in the amount of \$30,987.31 for distributing 258,152.59 pounds of food at \$.12 per pound, and further authorizes Margaret Bianca, Executive Director, Greater Berks Food Bank, to apply for the funds on behalf of Berks County.
2. Motion to approve payments set forth on disbursement voucher lists dated February 8, 2011 for the Community Development Programs as administered by the Berks County Community Development Office:
- |                            |             |
|----------------------------|-------------|
| Disbursement Voucher #2503 | \$87,938.98 |
|----------------------------|-------------|
3. Motion authorizing Mark C. Scott, as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per attached revised listing dated February 10, 2011. Revision reflects the addition of Item No. 12, RCC Consultants to provide professional grants consulting services to assist the County regarding the Countywide Radio System.
4. Motion to ratify and confirm payments set forth on Controller's Office voucher listings dated February 10, 2011.

### **Reports**

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report dated February 10, 2011. Mr. Long reported that County tax collections were almost identical to last year at this time.
2. County Controller Sandy Graffius presented a weekly report for the week ending February 9, 2011.

**Business From the Floor**

Commissioner Barnhardt announced an email notice from Cathy Wegener, Interim Director of Berks County Parks and Recreation, of the anticipation by the County of a check from the Pennsylvania Historical and Museum Commission as partial payment of the Keystone Grant for the Gruber Wagon Works project. The check will be for 80% of the \$61,650.40 award.

Commissioner Scott announced for the benefit of his colleagues that the Planning Commission will be releasing new figures on the number of new housing units in the County.

**Citizen Comment**

None.

There being no further business, the meeting adjourned at 11:15 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk