

RUN CARD / RESPONSE PLAN NUMBERING SYSTEM

Response plan box numbers shall be formatted using a 4-digit number, utilizing the municipal number as the first two digits and the last two designating the response area (i.e. 4401, 4402 for Sinking Spring Borough areas 1 & 2).

Response plan card numbers shall be formatted using the following convention, with the card number portion beginning with 100 and coinciding with the box number;

“Municipal Number – Fire Co. Number – EMS Co. Number – Card Number”
 i.e. 44-18-650-101, 44-18-650-102

Special response box numbers shall be formatted using a 6-digit number, utilizing the municipal number as the first two digits, digits three and four indicate the response area, digit five indicates the special response (SR) category, and the last digits the SR card number (i.e. 341110 indicates a special response plan for Cumru Township, response area 11, category 1 response number).

Category	Definition
1	General Special Response Plan
2	Open
3	Open
4	Open
5	Open
6	Open
7	Open
8	Previously “H” Cards – Indicates this is a Hospital
9	Previously “F” Cards – Indicates this is a County Facility

Special response plan card numbers shall be formatted using the following convention, with the special response card number portion beginning with 0 as the first card for that specific area;

“Municipal Number – Fire Co. Number – EMS Co. Number – Category, Two-Digit Response Area & SR Card Number”
 i.e. 44-18-650-1010, 44-18-650-1011, 44-18-650-1020, 44-18-650-1021

Modified special response plan box numbers shall be formatted using a 6-digit number, utilizing the municipal number as the first two digits, digits three and four indicate the response area, digit five indicates the modified special response category and digit 6 indicating the card number (i.e. 540390 indicates a modified special response plan for Bern Township, response area 3, modified special response area 2 through 9, card number 0). In this example, the “9” modified special response area indicates a county facility which requires special notification to the on-call facilities representative.

Modified special response plan card numbers shall be formatted using the following convention with the modified special response plan number being from 2 through 9 and beginning with 0 as the first card for that specific area;

“Municipal Number – Fire Co. Number – EMS Co. Number – Modified SR Number, Two-Digit Response Area & Card Number”
 i.e. 44-18-650-2010, 54-55-650-2030