

## **Commissioners' Board Meeting July 1, 2010**

The Berks County Board of Commissioners met in regular session on Thursday, July 15, 2010, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller Esq., Chief Operations Officer Carl W. Staples, and Chief Clerk Terry Styer.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of the June 22, 2010 Commissioners' Workshop and June 24, 2010 Commissioners' meetings were approved as presented.

### **Consent Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach, and all voted unanimously to approve the items listed below:
  - 162.10 A. Resolution authorizing the approval and execution of a Grant Agreement between the Council on Chemical Abuse – on hold due to (the Berks County Single Authority) and the Department of Health Bureau of Drug and Alcohol Programs for the period of July 1, 2010 to June 30, 2015 for State and Federal funding in the amount of \$15,552,998.
  - 199.10 B. Resolution authorizing 2009 Budget Transfers in the amount of \$758,964; 2010 Budget Transfers in the amount of \$5,551,723 and 2010 Appropriations in the amount \$1,226,755 per listing dated June 25, 2010
  - 200.10 C. Resolution authorizing an addendum to a lease agreement for MDC 23-3-05 -MDJ Thomas Gauby in Leesport, PA at a rate of \$16.88 per sq. ft of office space commencing January 1, 2011 through December 31, 2011.
  - 201.10 D. Resolution approving the County of Berks Hazardous Material Emergency Response Preparedness Assessment Update For Calendar Year 2009.

- 202.10 E. Resolution approving Human Resource Recommendations per list dated June 28, 2010
- 203.10 F. Resolution awarding the bid and authorizing the Director of Contracts and Procurement to execute a contract as a result of Invitation to Bid #10-09-19436-AF a one (1) year contract for Provisional Supply Bags for the Elections Department as identified herein:

*Election Source*  
 4615 Danvers Drive  
 Grand Rapids, MI 49512  
**Unit Price: \$148.00 each**

Item	Estimated Qty	Unit Price	Extended Price
Provisional Supply Bag	220	\$ 148.00	\$ 32,560.00

As per the Invitation to Bid, the County may extend the contract for two additional one-year terms provided the respective vendor agrees to hold the bid pricing fixed and firm.

- 204.10 G. Resolution awarding a contract and authorizing the Solicitor or Director of Contracts and Procurement to execute, as a result of Invitation to Bid #10-13-AF, contracts for the Proposed Repair and Renovation of Antietam Lake Valve House for the Parks Department as follows:

*SMJ Contracting, Inc.*  
 1050 Benjamin Franklin Highway West  
 Douglassville, PA 19518  
 General Construction Base Bid: \$169,990.00

Alternate #GC-1 Veneer Brick: (\$3,000.00) Deduct - Remove all existing brick and dispose of off site. Provide and install new brick veneer as specified.

Alternate #GC- 2 Temporary Bridge: (\$11,700.00) Deduct - Existing bridge to remain in place during reconstruction of valve house. At the completion of the reconstruction of the valve house, remove the existing bridge for rehabilitation off site. Reinstall bridge.

**General Construction Total: \$155,290.00**

*JB Electric Corp.*  
 201 North Delaware Avenue  
 Minersville, PA 17954  
**Electrical: \$9,969.00**

- 205.10 H. Resolution awarding the bid and authorizing the Director of Contracts and Procurement to execute a contract as a result of Invitation to Bid #10-8-18439-RM, Inmate Clothing one year contract to supply and deliver inmate clothing, for members of the Southeastern Pennsylvania Counties Cooperative Purchasing Board (SPCCPB) of which the County of Berks is a member to the following vendors:
- Bob Barker  
134 N. Main Street  
Fuquay Varina, NC 27526  
Line items: 1, 2, 3 4, 5, 6, 8, 10, 11, 12, 15,16, 21, 22, 23, 25, 27, 28, 30, 44 & 47. Estimated Annual Expenditure -Grand Total- \$106,902.96. Out of this the Berks County portion is \$20,090,62
- Robinson Textiles  
152 W.Walnut St, Ste 250  
Gardena, CA 90248  
Line Items 9, 14, 20, 24, 26, 29, 31, 32, 35, 37, 38, 39, 40, 41, 42, 43, 45, 46, 48, 49, 50, 51, 52, 53, 54, 55 & 56  
Estimated Annual Expenditure -Grand Total- \$158,798.13. Out of this the Berks County portion is \$ 40,024.74
- The Liberty Store  
5 East Genesee Street  
Auburn, NY 13021  
Line Items: 7, 17, 18,19, 57, 58, 59 & 60  
Estimated Annual Expenditure -Grand Total- \$94,867.91. Out of this the Berks County portion is \$ 21,644.55
- 206.10 I. Resolution authorizing execution of a Letter Agreement with Kozloff Stoudt Attorneys dated June 18, 2010 which extends the original Letter Agreement dated May 28, 2009 through June 30, 2011, at the same terms and conditions, for the completion of unresolved tax sale matters.
- 207.10 J. Resolution appointing Donnie Swope of Robesonia, PA to the Local Emergency Planning Committee.
- 208.10 K. Resolution appointing Terry L. Sturgis of Douglassville, PA to the Local Emergency Planning Committee.
- 209.10 L. Resolution re-appointing Peter Giorgi of Sinking Spring to the Berks County Planning Commission for a four year term ending 12/31/13.

2. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated June 28, 2010.
3. Motion to ratify and confirm payments set forth on Controller's Office vouchers listing dated July 1, 2010, as previously authorized by instructions issued July 1, 2010.
4. Motion to approve payments set forth on disbursement voucher list dated June 29, 2010 for the following programs administered by the Berks County Community Development Office :

DV #2439 - \$541,320.17 CDBG Community Development Block Grant Program (CDBG)  
DV #2440R-CDBG-R \$ 47,079.98 American Recovery Reinvestment Act Funds  
DV #2441-S \$11,679.62 Emergency Shelter Program  
DV #2442-HPRP ARRA funds \$22,681.20 Homeless Prevention and Rapid Rehousing Program  
DV #2443-PA HPRP \$1,491.70 Homeless Prevention and Rapid Rehousing Program  
DV # 640 - \$ 28,168.15 HOME Grant Program  
DV #1338 - \$ 15.95 Community Development Rehab escrow Acct

### Reports

1. County Treasurer Nelson Long, CPA presented the weekly Treasurer's report.
2. County Controller Sandy Graffius' weekly Controller's report was presented by Deputy Controller, Mark Hanson

### Reports from Commissioners

Commissioner Mark C. Scott, Esq. reported that he has nearly completed the terms of the Operators Agreement for the Colebrookdale Railroad on behalf of the County of Berks and U.S. Rail Partners dba Eastern Berks Gateway Railroad. He also reported that there will be a need to add \$2,000 for traffic control services to the existing JMG purchase order created for the repairs to the High Street and Farmington Avenue Bridges for which he projected completion by August 15<sup>th</sup>.

There being no further business, the meeting adjourned at 11:05 A.M.

Respectfully Submitted,

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Terry L. Styer, Chief Clerk