

**BERKS COUNTY BOARD OF ELECTIONS  
MEETING MINUTES  
August 10, 2023 – 12:15 P.M.**

**Lucine Sihelnik, Chair**  
**Honorable James E. Gavin, Vice Chair**  
**Honorable Jill Gehman Koestel – not present**  
**Anne Norton, Chief Clerk**  
**Christine M. Sadler, County Solicitor – not present**  
**Cody L. Kauffman, First Assistant County Solicitor**

**CALL TO ORDER: 12:15 P.M.**

**APPROVAL OF THE MINUTES**

On the motion of Judge Gavin, seconded by Commissioner Sihelnik, the Board approved the minutes for the July 13, 2023, meeting as presented.

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**Agenda Items**

**1. ACT 88 POST-ELECTION REPORT.**

On the motion of Judge Gavin, seconded by Commissioner Sihelnik, the Board approved the Election Integrity Grant Program (Act 88) Post-Election Report for the May 16, 2023, Municipal Primary for submission to the state.

**2. ACT 88 GRANT APPLICATION.**

On the motion of Judge Gavin, seconded by Commissioner Sihelnik, the Board approved applying for the Election Integrity Grant Program (Act 88) for funds to be utilized for the November 7, 2023, Municipal Election and 2024 Primary.

Ms. Norton noted that the amount available for Berks County increased to \$1,377,958.

**Election Director's Report**

Ms. Norton said Election Systems and Software (ES&S) completed the software upgrade for the workstations and servers. She added that a representative from ES&S came the week prior to provide software training that will allow the elections staff to build the ballot and election database in-house.

The elections staff continues to hold trainings on Thursday afternoons to review office policies and the Election Code in preparation for the November election. The staff also completed the state's list maintenance program on Aug. 8 to keep voter registration records up to date.

**Public Comment**

Jeffrey Wolfe, of Brecknock Township, said he was happy to hear that the staff completed the list maintenance program and worked on voter roll cleanup. Mr. Wolfe requested that the County post information on its website regarding the number of removals and reasons for removal.

**Adjournment:** On the motion of Judge Gavin, seconded by Commissioner Sihelnik, the meeting was adjourned at 12:27 p.m.

Respectfully Submitted,



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Anne Norton, Election Board Chief Clerk