

## **Berks County Salary Board**

### **Thursday, January 2, 2024**

The Berks County Salary Board members met on Tuesday, January 2, 2024, at 8:30 am in the Commissioners' Board Room on the 13th floor of the Berks County Services Center and through a Microsoft Teams Live Event virtual meeting, pursuant to due notice to the Board members and the public. County Solicitor Christine M. Sadler called the meeting to order with Commissioner Christian Y. Leinbach, Commissioner Michael S. Rivera, Commissioner Dante Santoni Jr., and Controller Joseph E. Rudderow in attendance.

Pursuant to Third Class County Code, County Solicitor Christine M. Sadler recognized Christian Y. Leinbach as the Chair of the Salary Board for 2024.

On motion by Commissioner Rivera, seconded by Commissioner Santoni, Controller Rudderow was appointed as the Vice Chair of the Salary Board with all parties voting in the affirmative.

On motion by Commissioner Rivera, seconded by Commissioner Santoni, Christine M. Sadler was appointed as the Solicitor of the Salary Board with all parties voting in the affirmative.

The minutes from the December 7, 2023 Salary Board meeting were approved as presented.

On motion by Commissioner Rivera, seconded by Commissioner Santoni, the following item was unanimously approved:

Authorize 2024 Management/Confidential salary ranges, per attached document.

Commissioner Leinbach commented the 2024 salary ranges are a continuation of the RKL Study and recommendation of the annual review comparing positions to market. Controller Rudderow asked if the information was strictly salary or did it involve benefits. Commissioner Leinbach responded it was strictly salary. Commissioner Leinbach explained the process of the RKL compensation study performed this past year and how the County working in conjunction with Budget establishes annual salary increases and market review.

On motion by Commissioner Rivera, seconded by Commissioner Santoni, the following item was unanimously approved:

**Budget and Finance** (10000 – 11400):

Authorize the revaluation of PC013551 Financial Manager position. Salary Range Minimum \$72,035; Midpoint \$90,044; Maximum \$108,053.

Human Resources Director Jessica D. Weaknecht explained the process of reevaluation for this position. Commissioner Leinbach explained the intention of the Salary Board process of creating and eliminating positions, as well as the voting rights of the Elected Officials.

On motion by Commissioner Rivera, seconded by Commissioner Santoni, the following item was unanimously approved:

**Area Agency on Aging (28100 – 23150):**

Authorize the creation of one (1) Part-time Intern position. Hourly rate of \$24.00/hour.

Controller Rudderow questioned how often we have paid intern positions. Commissioner Leinbach explained it is rare due to the union contracts. Commissioner Leinbach emphasized he would like the County to revisit internship opportunities with local Colleges/Universities. Human Resources Director Jessica D Weaknecht added we have a mix of paid and unpaid internships. We are having conversations with local colleges about our internship opportunities which is a nice segway to employment with the County.

With no public comment and with no further business to come before the Board, the meeting was adjourned at 8:50 am.

Respectfully Submitted,

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Betsy E. Kartsois, Human Resources