

**MINUTES OF THE MEETING OF THE BOARD OF THE REDEVELOPMENT
AUTHORITY OF THE COUNTY OF BERKS**

September 24, 2024

Chairman, Glenn Yeager called the meeting of the Board of the Redevelopment Authority of the County of Berks to order at 4:31 P.M. on September 24, 2024 at the offices of the Redevelopment Authority of the County of Berks, 400 E. Wyomissing, Avenue, Ground Floor, Suite 2, Mohnton, Pennsylvania 19540 and via Zoom telecommunications.

1. **Roll Call:**

The following Board members were present during the meeting:

Glenn Yeager, Chairman
Eileen Kastura Vice-President
Diodato Bassano, Treasurer
Jorge Diaz, Assistant Secretary/Assistant Treasurer

Also in attendance were:

Daniel Becker, Esquire of Kozloff Stoudt, Solicitor
Kenneth Pick, Executive Director
Kathy Miller, Fiscal Officer
Susan Buono, Executive Assistant
Tyler Reese, Facilities & Housing Manager
Michele Hummel, Assistant Fiscal Officer
Kyre Maxwell, Assistant Fiscal Officer
Jowanna Gary, Redevelopment Generalist
Pauline Klopp, Redevelopment Generalist
Jaime Perez, Deputy Director

2. **Public Comment:**

There were no members of the public that attended the meeting. No public comment was made.

3. **Reading and approval of minutes of the meeting of August 27, 2024:**

Upon motion made by Mr. Yeager and seconded by Mr. Bassano, all members of the Board present voted to approve the August 27, 2024 meeting minutes.

4. **Report of Treasurer:**

Diodato Bassano presented the Profit & Loss Statement and the Balance Sheet as of August 31, 2024. A copy of the report is attached to these Minutes. Questions were asked and clarifications were provided. Upon motion made by Mr. Yeager and seconded by Ms. Kastura, all Board members present voted to accept the report of the Treasurer, including said Profit & Loss Statement and Balance Sheet, subject to audit.

5. **Bills and Communications:**

Diodato Bassano presented the list of payments to creditors representing the period of August 29, 2024 through September 25, 2024. A copy of the report is attached to these Minutes. Questions were asked and clarifications were provided. Upon motion made by Mr. Yeager and seconded by Ms. Kastura, all Board members present voted to approve and/or ratify the list of payments to creditors.

6. **Reports of Committees:**

- a) Mr. Pick advised there was nothing new to report regarding the Colebrookdale Railroad Finance Committee.

7. **Unfinished Business:**

a) **Rentals (Susan)**

Mrs. Buono advised there was nothing new to report regarding the rentals. There are no major renovations taking place at this time and maintenance is being handled as needed by Ethan.

b) **Colebrookdale Railroad:** Mr. Pick advised of the following:

We are starting to get more inquiries about freight, however, we are still working on the overall financing aspects of the project and trying to come up with the best solution for financing this large project.

- c) **Imagine Berks Update.** Mr. Perez advised that the Building the Berks Boroughs Presentation will be held on October 3rd at the Penn State Berks campus. They are expected to have around 100 people attend.

d) **Armorcast**

Mr. Pick advised there was nothing new to report regarding Armorcast.

- e) **Whole Homes Repair Program (WHRP).** Tyler Reese advised the Board of the following: BCRA and Habitat combined have spent 1.8 million on repairs. We have 65 completed cases. There are 46 cases in progress, all in various stages for completion.

- f) **Major Systems Program.** Mr. Reese advised that to date, we have spent \$400,000.00 on repairs. We have one project remaining.

8. **New Business:**

- a. **Resolution #2024-4** A motion was made by Mr. Yeager and seconded by Mr. Bassano for the approval of an application related to the LSA4 program on behalf of Habitat.
- b. **Agreement#2** A motion was made by Mr. Diaz and seconded by Ms. Kastura for the funding agreement with Berks Coalition to End Homelessness providing \$50,000 from the County's ACT 137 fund.
- c. **Staff Introductions** The Board had previously asked to get to know more about the staff here at the RDA. Mr. Pick chose to have employees Susan Buono and Tyler Reese give a presentation relating to their positions and daily duties.

10. **Adjournment:**

There being no further business of this Authority, a motion was made by Mr. Bassano to adjourn the meeting of this Authority. The motion was seconded by Mr. Yeager and all members of this Authority present voted in the affirmative. The next meeting of the Board will be on October 22, 2024. This meeting was adjourned at 5:04 P.M.



Glenn A. Yeager, Chairman-