## Commissioners' Board Meeting Minutes August 11, 2011

The Berks County Board of Commissioners met in regular session on Thursday, August 11, 2011, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

## **Approval of Minutes**

The minutes of August 2, 2011 Commissioners' Workshop and August 4, 2011 Commissioners' meetings were approved as presented.

## Consent Agenda Items

- 1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below on both the Consent and Non-Consent Agenda:
  - 236.11 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$1,612,225.00 and 2011 Appropriations in the amount \$112.00 per listing dated August 5, 2011.
  - 237.11 B. Adopt a resolution authorizing the Revised Human Resources Recommendations per listing dated August 11, 2011 as follows:
    - 1. Authorize Commissioner's Lump Sum Award for Robert Mugar, PC7906 Lieutenant Jail System in the amount of \$1000. The award is for work performed by Lt. Mugar in the absence of the Community Corrections Deputy Warden as well as another Lieutenant for a period of more than 6 months. Budget 10000 12090.
    - 2. Authorize Career Development Salary Increase for Laura Jones, PC8477 Senior Financial Analyst Budget and Finance, effective 8/10/2011. Rate of \$42,571/annually (\$2,000 increase). Salary range Minimum \$39,975; Midpoint \$53,301; Maximum \$66,626. Budget 10000 11400.

- 3. Authorize the appointment of J. Craig Stott to Temporary Part-time Project Manager Human Resources, effective 8/17/2011. Rate of \$28.27/hour. This temporary assignment to assist with the implementation of the new HRIS system will cease upon the completion of the implementation. This position is not eligible for benefits. Budget 10000 11410.
- C. Adopt a resolution authorizing execution by Mark C. Scott, Esq., Chair, of the Pennsylvania Emergency Management Agency (PEMA) Federal Fiscal Year 2011 Emergency Management Performance Grant Agreement between PEMA and Berks County in the award amount of \$84,064.00 in order to advance the goals and objectives of the 2011 Emergency Management Performance Grant program.
- 239.11 D. Adopt a resolution authorizing execution of a Contract between the County of Berks and Pyramid Network Services, LLC, 6519 Towpath Road, East Syracuse, New York, 13057, for construction of (17) raw land and (3) collocation communication tower sites at a price not to exceed \$11,476,728.64.
- 240.11 E. Adopt a resolution authorizing execution of the Fiscal Year 2010-2011 Human Services Development Fund Certification Statement submitted to the Pennsylvania Department of Public Welfare.
- 241.11 F. Adopt a resolution authorizing execution by Mark C. Scott, Esq., Chair, of the 2010-2011 State Food Purchase Program Expense and Data Report as requested by the Pennsylvania Department of Agriculture, Bureau of Food Distribution.
- 242.11 G. Adopt a resolution authorizing execution of the Assurance of Compliance/Participation Form Documentation of Participation by the Juvenile Court as required by Title IV-E of the Social Security Act 42 U.S.C. Section 672 (a)(2) to be submitted with the FY 2012-2013 Needs Based Plan and Budget submission.
- 2. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated August 5, 2011.
- 3. Motion to authorize payments set forth on Controller's Office vouchers listing dated August 9, 2011 for the week ending August 11, 2011.

Maryjo Gibson, Chief Clerk

## Reports

- 1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
- 2. The Controller's weekly report was presented by County Controller Sandy Graffius.

There being no further business, the meeting adjourned at 10:43 A.M.
Respectfully Submitted,