

**MINUTES OF THE MEETING OF THE BOARD OF THE REDEVELOPMENT  
AUTHORITY OF THE COUNTY OF BERKS**

October 25, 2022

Chairman, Glenn Yeager called the meeting of the Board of the Redevelopment Authority of the County of Berks to order at 4:35 P.M. on October 25, 2022 at the offices of the Redevelopment Authority of the County of Berks, 400 E. Wyomissing, Avenue, Ground Floor, Suite 2, Mohnton, Pennsylvania 19540 and via Zoom telecommunications.

1. **Roll Call:**

The following Board members were present during the meeting:

Glenn Yeager, Chairman  
Eileen Kastura, Vice Chair  
Jorge Diaz, Assistant Treasurer/Assistant Secretary

Diodato Bassano, Treasurer - absent  
Thomas Ruth, Secretary - absent

Also in attendance were:

Kenneth Pick, Executive Director  
Daniel P. Becker, Esquire of Kozloff Stoudt, Solicitor  
Kathy Heckman, Executive Assistant  
Kathy Miller, Fiscal Officer  
Thomas Dachowski, Housing Director  
Joshua Lewis, Facilities & Housing Manager  
Kyre Maxwell, Redevelopment Generalist  
Pauline Klopp, Redevelopment Generalist  
Jowanna Gary, Redevelopment Generalist  
Marisol Martinez, Redevelopment Generalist

2. **Reading and approval of minutes of the meeting of September 27, 2022:**

Upon motion made by Eileen Kastura and seconded by Glenn Yeager, all members of the Board present voted to approve the September 27, 2022 minutes.

3. **Report of Treasurer:**

Due to the absence of Diodato Bassano, Treasurer of the Authority, the Profit & Loss Statement and the Balance Sheet were deferred until the November 15, 2022 Board meeting.

4. **Bills and Communications:**

Kathy Miller, Fiscal Officer, presented the list of payments to creditors representing the period of October 1, 2022 through October 26, 2022. A copy of the report is attached to these Minutes. Upon motion by Eileen Kastura and seconded by Glenn Yeager, all Board members present voted to approve the list of payments to creditors.

There were no communications.

5. **Reports of Committees:**

There were no committee reports presented.

6. **Unfinished Business:**

a. **Rentals**

Kathy Heckman stated that there was nothing significant to report on the rental buildings other than minor maintenance repairs.

b. **Colebrookdale Railroad:** Mr. Pick advised that work is continuing as scheduled.

c. **Emergency Rental Assistance Program (ERAP).** Kyre Maxwell reported the following statistics since the September board meeting:

There are 305 new applications under review, 149 pending financial review, 151 pending vendor response, 1,173 have been denied, 823 applications have been withdrawn, 387 are in payment status with BCRA, 118 are in payment status with BCEH, 91 reapplications need to be submitted, 524 have been approved for an additional 3 months, and 1,832 participants have ended assistance after 12-18 months. The program has been accepting new applications beginning October 4th. Numbers will be increasing in the near future.

d. **Major Systems Program.** Tyler Reese advised the Board of the following:

To date, 17 applications have been received with 8 of the projects approved and 1 applicant has had all home repairs completed. Tyler stated that he continues promoting the program by visiting Encore locations outside of the City of Reading.

e. **Amorcast.** Mr. Pick had nothing to report at this time.

7. **New Business:**

- a. **Resolution #2022-16.** Authorizing the sale of 333 N. Church Road to Anita Wagner for \$5,000. A motion was made by Glenn Yeager and seconded by Eileen Kastura to approve Resolution 2022-16; all Board members present voted in the affirmative to approve the Resolution.
- b. **Resolution #2022-17.** Authorizing the acquisition of 711 Grove Avenue, in Cumru Township. This property had been on the blighted property list and has been certified to the Redevelopment Authority. A motion was made by Glenn Yeager and seconded by Eileen Kastura; all Board members present voted in the affirmative to approve the Resolution.
- c. **Resolution #2022-18.** Authorizing the acquisition of 59 West Bertolet Place in Maiden creek Township. This property had been on the blighted property list and has been certified to the Redevelopment Authority. A motion was made by Glenn Yeager and seconded by Eileen Kastura; all Board members present voted in the affirmative to approve the Resolution.
- d. Funding Agreement with Opportunity House providing \$60,000 from the County's federal 2022 ESG funding. A motion was made by Glenn Yeager and seconded by Jorge Diaz to approve the agreement. All Board members present voted in the affirmative.
- e. Funding Agreement with Berks Coalition to End Homelessness providing \$35,000 from the County's federal 2022 ESG funding. A motion was made by Glenn Yeager and seconded by Jorge Diaz to approve the agreement. All Board members present voted in the affirmative.
- f. Funding Agreement with Family Promise providing \$95,500 from the County's federal 2022 ESG funding. A motion was made by Glenn Yeager and seconded by Jorge Diaz to approve the agreement. All Board members present voted in the affirmative.
- g. Funding Agreement with COCA providing \$300,000 from the County's federal 2022 CDBG funding. A motion was made by Glenn Yeager and seconded by Jorge Diaz to approve the agreement. All Board members present voted in the affirmative.
- h. Funding Agreement with BCPS providing \$50,000 from the County's federal 2022 CDBG funding. A motion was made by Glenn Yeager and seconded by Jorge Diaz to approve the agreement. All Board members present voted in the affirmative.

- i. Funding Agreement with RACC providing \$1,000,000 from the County's federal 2022 CDBG funding. A motion was made by Glenn Yeager and seconded by Jorge Diaz to approve the agreement. All Board members present voted in the affirmative.
- j. **Space Utilization Study for the County:** All Board members present agreed to defer Item j. until the November meeting of this Authority.

9. **Adjournment:**

There being no further business of this Authority, a motion was made by Jorge Diaz to adjourn the meeting of this Authority. The motion was seconded by Eileen Kastura and all members of this Authority present voted in the affirmative. The next meeting of the Board will be on November 15, 2022. This meeting was adjourned at 4:50 p.m.

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**Glenn Yeager, Chairman**