

**BERKS COUNTY BOARD OF ELECTIONS  
MEETING MINUTES  
October 5, 2023 – 12:15 P.M.**

**Lucine Sihelnik, Chair**  
**Honorable James E. Gavin, Vice Chair**  
**Honorable Jill Gehman Koestel**  
**Anne Norton, Chief Clerk**  
**Christine M. Sadler, County Solicitor – not present**  
**Cody L. Kauffman, First Assistant County Solicitor**

**CALL TO ORDER: 12:15 P.M.**

**APPROVAL OF THE MINUTES**

On the motion of Judge Koestel, seconded by Judge Gavin the Board approved the minutes for the September 28, 2023, meeting as presented.

**PUBLIC COMMENT ON AGENDA ITEMS**

None

**Agenda Items**

**1. Polling Place Change for the 2023 Municipal Election**

On the motion of Judge Gavin, seconded by Judge Koestel, the Board approved the following polling place change for Amity Township, Precinct 5, for the upcoming 2023 Municipal Election. Ms. Norton noted that this was a return to the permanent polling location after a temporary location was needed due to COVID-19.

**Amity Township - Precinct 5**

**From:** Daniel Boone School District at River Rock Building  
2144 Weavertown Rd  
Douglassville, PA 19518

**To:** Amity Place  
139 Old Swede Rd  
Douglassville, PA 19518

**Election Director's Report**

Ms. Norton noted that the Logic and Accuracy (L&A) testing for the DS200 precinct tabulators and Express Vote ballot-marking devices began on Oct. 4 and would continue until complete. She explained that during L&A testing, the ballot is loaded onto the machines.

She also noted that poll worker training classes have begun and will continue until early November. She stated that the staff continues to contact poll workers to determine what openings exist. She highlighted that there are open Judge of Election positions in precincts in Amity, Douglass and Hereford townships and two openings at Muhlenberg Township precincts.

Ms. Norton reported that the first batch of nearly 18,000 mail-in/absentee ballots is expected to be mailed out on Oct. 12, 2023. Sample ballots for all 202 precincts are available to review on the county website.

Commissioner Sihelnik reiterated that the poll worker trainings are robust and feels they are a great representation to the community of the hard work done by the Election Services office. She also updated the Board about the ongoing discussion by the legislature to move the date of the 2024 Primary Election. Commissioner Sihelnik stands firm in advocating for the Office of Election Services to get a date set as soon as possible so the county can properly and adequately prepare for the Primary.

**Public Comment**

None

**Adjournment:** On the motion of Judge Gavin, seconded by Judge Koestel, the meeting was adjourned at 12:23 p.m.

Respectfully Submitted,

  
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Anne Norton, Election Board Chief Clerk