

Commissioners' Board Meeting April 23, 2009

The Berks County Board of Commissioners met in regular session on Thursday, April 23, 2009, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott called the meeting to order with Commissioner Christian Leinbach and Commissioner Kevin Barnhardt in attendance. Also present were the Chief Clerk Terry L. Styer, and County Solicitor Alan Miller, Esq.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.



Today was Take Your Daughters and Sons to Work Day. Designed to be more than a career day, the **Take Our Daughters And Sons To Work**[®] program goes beyond the average “shadow” an adult. Exposing girls and boys, ages 8-18, to what a parent or mentor in their lives does during the work day is important. Showing them the value of their education, helping them discover the power and possibilities associated with a balanced work and family life, and providing them an opportunity to share how they envision the future and begin steps toward their end goals in a hands-on and interactive environment is key to their achieving success.

Sally O'Reilly, Assistant to the Chief Clerk and Mary Buerer, Executive Assistant to Commissioner Leinbach were acknowledged for organizing the day's events. In addition, President Judge Jeffrey Schmehl, District Attorney John Adams, Sheriff Eric Weaknecht and Elections Director Debbie Olivieri were also acknowledged for their departments' participation in the day's activities.

The Commissioners each spoke to the approximate 80 daughters, sons and parents (county employees) who were in attendance.

Approval of Minutes

Commissioner Barnhardt made a motion that was seconded by Commissioner Leinbach to approve the April 14, 2009 Commissioner workshop minutes and the April 16, 2009 Commissioners meeting minutes, all voted yes to approve.

Consent Agenda Items

1. A motion was made by Commissioner Leinbach, seconded by Commissioner Barnhardt, and all voted unanimously to approve the items listed below:

- 95.09 A. Resolution authorizing 2009 Budget Transfers in the amount of \$6,890 and 2009 Appropriations in the amount \$12,940 per listing dated April 17, 2009.
- 96.09 B. Recommendation to award and execute as a result of Invitation to Bid # 09-03R-AO a one year contract for the Transport of Voting Machines for Election Services as identified herein.

**Hughs Relocation
2655 Moravian Ave
Allentown, PA 18103**

Item No.	Service Requested	Quantity	Per Election Total Price	Total Annual Price
1	Transport Berks County voting machines and ancillary equipment from storage area to election sites, and from election sites to storage area.	2 times per year	\$ 15,120.00	\$ 30,240.00

		Estimated Emergency Deliveries	Cost per Delivery	Estimate for Unscheduled Deliveries
2	Unscheduled Emergency Deliveries on Election day.	6	\$ 90.00	\$ 540.00

		Estimated Number of Machines	Cost per Transport of each Machine	Estimate for Special Election Deliveries
3	Special Election Deliveries – price is per machine, from storage area to election sites and from election sites to storage area	12	\$ 40.00	\$ 480.00
TOTAL BID				\$ 31,260.00

As per the Invitation to Bid, the County may extend the contract for two additional one-year terms provided the respective vendor agrees to hold the bid pricing fixed and firm.

- 97.09 C. Human Resource recommendations per list dated April 21, 2009.
- 98.09 D. Resolution establishing signatory authority for the Purchasing Manager.

- 99.09 E. Resolution to ratify and confirm and authorize Commissioner Chair Mark C. Scott, Esq. to execute an Intergovernmental Agreement between the County of Berks and PA Department of Transportation in order for the County to register as a Department business partner thereby being permitted electronic access to the “dotGrants” system.
- 100.09 F. Resolution appointing Veronica S. Seitzinger of Reading, PA to the Berks County Children and Youth Services Advisory Council for a three year term ending December 31, 2011.
- 101.09 G. Resolution re-appointing Mark Braun to a 3 year term on the Children and Youth Advisory Board, expiring December 31, 2011.
2. Motion authorizing Mark C. Scott, as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per attached listing dated April 17, 2009.
3. Motion to ratify and confirm payments set forth on Controller's Office vouchers listing dated April 23, 2009, as previously authorized by instructions issued April 23, 2009.
4. Motion to approve payments set forth on disbursement voucher list #2348 for the Community Development Block Grant Program, DV #612 for the HOME Grant Program and DV #2349-S for the Emergency Shelter Grant Program as administered by the Berks County Community Development Office.

Reports

1. The Weekly Treasurer's report was not presented.
2. County Controller Sandy Graffius presented the weekly Controller's report.

Commissioner Barnhardt noted that he and Commissioner Leinbach and their staffs participated in packing seedlings for the Conservation District. Extra seedlings will be on sale at the Conservation District this afternoon, tomorrow and Saturday. Call 610-372-4657 for information.

Commissioner Barnhardt also thanked reporter Mary Young for her article about Business Analyst Dean Smith. He noted that the City of Reading asked to meet with him and is now considering hiring their own Business Analyst. They have requested that Mr. Smith assist them with their search.

There being no further business, the meeting adjourned at 11:55 A.M.

Respectfully Submitted,

Terry L. Styer, Chief Clerk