

BERKS COUNTY PRISON BOARD MINUTES
BERKS COUNTY JAIL
SPECIAL OPERATIONS CENTER
SEPTEMBER 10, 2014

CALL TO ORDER: Mr. Barnhardt called the meeting to order at 9:02 a.m.

The following members were in attendance:

Commissioner Kevin Barnhardt
Commissioner Christian Leinbach
District Attorney John Adams
Controller Sandy Graffius
Sheriff Eric Weaknecht
Judge Scott Lash

The following members was absent:

Commissioner Mark Scott

The following County staff also attended:

Solicitor Christine Sadler
Peggy Kershner-Berks Pre-Trial Services

APPROVAL OF MINUTES: The minutes of the August 11, 2014 meeting were approved as presented.

PUBLIC COMMENT: None.

JAIL SENIOR STAFF REPORTS:

Warden Quigley said there were one captain and three lieutenant vacancies at the jail for which interviews were recently completed for these vacancies.

Lieutenant Jennifer Sharp will take over supervisor position of the Booking Department which was vacant with the retirement of Lieutenant Walker.

Warden Quigley said the entire senior staff would be moving back into the administrative building at the end of September.

Warden Quigley said the entire SOP is being reviewed and was striving to have the updates completed by the end of September. A copy of the updated SOP will be available to members of Board.

There are currently eight correction officer vacancies. There are three individuals attending the academy at the present time. The warden is working with Human Resources for a more efficient training process. Their goal is to extend the time between the academy classes to allow for large attendance at the classes.

Population at the jail was 1254 which is up slightly. Current CRC population is 112 with 71 having trustee status.

Deputy Warden Smith provided an update on an inmate who had smuggled nutra loaves outside the jail and made claims that he was poisoned. He had contacted 911 and mailed a letter to the Warden. The letter was to be reviewed by Pennsylvania State Police.

Deputy Warden Kane said the renovations will be completed in G unit by September 18th. The next unit scheduled for renovations is unit A. Renovations are continuing on the master control unit. A new parking gate is scheduled to be installed on September 17th. The main heating tube at the CRC will be replaced within the next two weeks.

SOLICITOR'S REPORT: Nothing to report.

GOOD & WELFARE:

ADJOURNMENT: The meeting adjourned at 9:12 a.m.

The next Prison Board meeting will be October 8, 2014 in County Services Center, Commissioners' Board Room.

Sandy Graffius, Secretary Prison Board