

## **Commissioners' Board Meeting Minutes September 8, 2011**

The Berks County Board of Commissioners met in regular session on Thursday, September 8, 2011, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of August 30, 2011 Commissioners' Workshop and September 1, 2011 Commissioners' meetings were approved as presented.

### **Consent Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
  - 265.11 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$723,849.00 and 2011 Appropriations in the amount \$19,529.00 per listing dated September 2, 2011.
  - 266.11 B. Adopt a resolution authorizing Human Resources Recommendations dated September 6, 2011 as follows:
    1. Authorize the promotion of Frederick Smith, PC000960 Deputy Sheriff to PC8578 Sergeant – Sheriff, effective 9/14/2011. Rate of \$50,300/annually. Salary budgeted \$51,310/annually. Salary range Minimum \$38,189; Midpoint \$50,918; Maximum \$63,648. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11510.
  - 267.11 C. Adopt a resolution authorizing execution of the Lease Agreement between Cambridge-Lee Industries, LLC, f/k/a Reading Tube Corp., for the Route 61 – Cambridge-Lee Site, for a tower site situate in Ontelaunee Township, in regard to the Berks County Emergency Response Radio Project.

- 268.11 D. Adopt a resolution authorizing execution of a Lease Extension Agreement between the County of Berks and Berks Connections/Pretrial Services, for office space located on the 16<sup>th</sup> Floor of the Berks County Courthouse, extending the original Lease Agreement for an additional five (5) years beginning September 1, 2011 through August 31, 2016 at the monthly rental of \$880.00.
- 269.11 E. Adopt a resolution authorizing execution of the final report for the Berks County Medical Assistance Transportation Program (MATP) for fiscal year 2010-2011 on behalf of the Berks Area Regional Transportation Authority (BARTA) for submission to Pennsylvania Department of Welfare.
2. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated September 2, 2011.
3. Motion to authorize payments set forth on Controller's Office vouchers listing dated September 8, 2011 for the week ending September 7, 2011.

### **Reports**

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

There being no further business, the meeting adjourned at 10:39 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk