

## **Berks County Salary Board**

### **Thursday, May 30, 2024**

The Berks County Salary Board members met on Thursday, May 30, 2024, at 9:00 am in the Commissioners' Board Room on the 13th floor of the Berks County Services Center and through a Microsoft Teams Live Event virtual meeting, pursuant to due notice to the Board members and the public. Commissioner Christian Y. Leinbach called the meeting to order with Commissioner Michael S. Rivera, Commissioner Dante Santoni, Controller Joseph E. Rudderow, County Solicitor Christine M. Sadler and District Attorney John T. Adams in attendance.

The minutes from the May 2, 2024 Salary Board meeting were approved as presented.

On motion by Commissioner Santoni, seconded by Controller Rudderow, the following item was unanimously approved:

**Controller's Office** (10000 – 11120):

Authorize the creation of the following position:

- a. One (1) Governmental Accountant position. Salary Range Minimum \$50,688; Midpoint \$60,813; Maximum \$70,938.

On motion by Commissioner Rivera, seconded by Commissioner Santoni, the following item was unanimously approved:

**Controller's Office** (10000 – 11120):

Authorize the creation of the following position:

- b. One (1) Account Clerk II position. Starting rate of \$22.09; After 1 year rate \$22.78; After 2 year rate \$23.48; After 3 year rate \$24.19; After 4 year rate \$24.97; After 5 year rate \$25.71; After 6 year rate \$26.53.

On motion by Commissioner Rivera, seconded by Controller Rudderow, the following item was unanimously approved:

**Human Resources** (10000 – 11410):

Authorize the creation of five (5) Part-time Paid Intern pool positions. Hourly Rate of \$15.00 per hour.

Chief Human Resources Officer Jessica D. Weaknecht commented that an internship program has been established with Alvernia University. The County plans to expand the program to other local universities and colleges in hopes of building a relationship with local college students. The program is targeted at students enrolled in their sophomore year to their senior year. We hope to retain Intern students for full time employment. The new Internship program will start in the fall.

Commissioner Leinbach pointed out that Drexel University has an 80% to 95% success rate for their interns who receive a full-time job offer when they graduate. Internships are not really happening in this area. This is a great opportunity.

On motion by District Attorney Adams, seconded by Commissioner Santoni, the following item was unanimously approved:

**District Attorney's Office (10000 – 11580):**

Authorize the creation of the following positions:

- a. Two (2) Sentencing Guideline Coordinator positions. Starting rate of \$27.03; After 1 year rate \$27.86; After 2 year rate \$28.69; After 3 year rate \$29.53; After 4 year rate \$30.44; After 5 year rate \$31.38; After 6 year rate \$32.32.

On motion by District Attorney Adams, seconded by Controller Rudderow, the following item was unanimously approved:

**District Attorney's Office (10000 – 11580):**

Authorize the creation of the following position:

- b. One (1) Victim Witness Coordinator position. Starting rate of \$25.07; After 1 year rate \$25.88; After 2 year rate \$26.62; After 3 year rate \$27.43; After 4 year rate \$28.29; After 5 year rate \$29.20; After 6 year rate \$30.07.

On motion by Controller Rudderow, seconded by Commissioner Rivera, the following item was unanimously approved:

**Adult Probation Office (10000 – 12010):**

Authorize the elimination of the following position:

- a. One (1) PC010131 Assistant Chief Adult Probation Officer position. Salary budgeted \$98,639.

On motion by Controller Rudderow, seconded by Commissioner Santoni, the following item was unanimously approved:

**Adult Probation Office (10000 – 12010):**

Authorize the elimination of the following position:

- b. One (1) PC012072 Probation Officer IV position. Salary budgeted \$86,952.

On motion by Controller Rudderow, seconded by Commissioner Rivera, the following item was unanimously approved:

**Adult Probation Office (10000 – 12010):**

Authorize the elimination of the following position:

- c. One (1) PC013101 Probation Officer III position. Salary budgeted \$76,120.

On motion by Controller Rudderow, seconded by Commissioner Santoni, the following item was unanimously approved:

**Adult Probation Office (10000 – 12010):**

Authorize the creation of (1) Probation Officer IV position. Hourly rate of \$47.78 per hour.

On motion by Commissioner Rivera, seconded by Controller Rudderow, the following item was unanimously approved:

**Domestic Relations Office (24000 – 26280):**

Authorize the creation of one (1) Full time Title IV–D Attorney – Domestic Relations Section position. Salary Range Minimum \$72,528; Midpoint \$90,660; Maximum \$108,792.

With no public comment and with no further business to come before the Board, the meeting was adjourned at 9:09 am.

Respectfully Submitted,

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Betsy E. Kartsotis, Human Resources