

Commissioners' Board Meeting Minutes December 15, 2011

The Berks County Board of Commissioners met in regular session on Thursday, December 15, 2011, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of December 6, 2011 Commissioners' Workshop and December 8, 2011 Commissioners' meetings were approved as presented.

Consent Agenda Items

Prior to the vote each Commissioner provided to the Chief Clerk their letters of conflict noting their individual abstentions from portions of the 2012 Budget. (conflict letters are attached to these minutes) Following those disclosures and noting specific line item abstentions all voted yes to approve the 2012 Budget and Real Estate Tax Millage.

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
 - 397.11 A Resolution authorizing adoption of the 2012 County of Berks Budget and further establish that the 2012 Real Estate Tax millage will remain at 6.935 mills.
 - 398.11 B. Adopt a resolution authorizing Human Resources Recommendations per Revised listing dated December 15, 2011.
 1. Authorize the promotion of Paul G. Yessler Jr., PC010186 Assistant Public Defender III to PC012760 Assistant Public Defender IV – Public Defender, effective 12/21/2011. Rate of \$60,286/annually. Salary range Minimum \$50,180; Midpoint \$66,907; Maximum \$83,634. Budget 10000 – 11570.
 2. Authorize the promotion of Rebecca A. Smith, PC010185 Assistant Public Defender III to PC012761 Assistant Public Defender IV – Public Defender, effective 12/21/2011. Rate of \$56,729/annually. Salary range Minimum \$50,180;

- Midpoint \$66,907; Maximum \$83,634. Budget 10000 – 11570.
3. Authorize the promotion of Amy J. Shaffer, PC010184 Assistant Public Defender III to PC012762 Assistant Public Defender IV – Public Defender, effective 12/21/2011. Rate of \$56,642/annually. Salary range Minimum \$50,180; Midpoint \$66,907; Maximum \$83,634. Budget 10000 – 11570.
 4. Authorize the promotion of Sean M. Fitzgerald, PC010181 Assistant Public Defender III to PC012763 Assistant Public Defender IV – Public Defender, effective 12/21/2011. Rate of \$60,228/annually. Salary range Minimum \$50,180; Midpoint \$66,907; Maximum \$83,634. Budget 10000 – 11570.
 5. Authorize the promotion of Christie M. Billman, PC010180 Assistant Public Defender III to PC012764 Assistant Public Defender IV – Public Defender, effective 12/21/2011. Rate of \$56,594/annually. Salary range Minimum \$50,180; Midpoint \$66,907; Maximum \$83,634. Budget 10000 – 11570.
 6. Authorize the promotion of Christopher M. Price, PC010176 Assistant Public Defender II to PC010180 Assistant Public Defender III – Public Defender, effective 12/21/2011. Rate of \$51,000/annually. Salary range Minimum \$48,945; Midpoint \$65,259; Maximum \$81,574. Budget 10000 – 11570.
 7. Authorize the promotion of Melissa M. Bleecher, PC010174 Assistant Public Defender II to PC010181 Assistant Public Defender III – Public Defender, effective 12/21/2011. Rate of \$51,000/annually. Salary range Minimum \$48,945; Midpoint \$65,259; Maximum \$81,574. Budget 10000 – 11570.
 8. Authorize the promotion of Eric J. Taylor, PC010171 Assistant Public Defender I to PC010174 Assistant Public Defender II – Public Defender, effective 12/21/2011. Rate of \$48,213/annually. Salary range Minimum \$44,486; Midpoint \$59,314; Maximum \$74,143. Budget 10000 – 11570.
 9. Authorize the promotion of Sarah B. Weaver, PC010172 Assistant Public Defender I to PC010176 Assistant Public

Defender II – Public Defender, effective 12/21/2011. Rate of \$46,000/annually. Salary range Minimum \$44,486; Midpoint \$59,314; Maximum \$74,143. Budget 10000 – 11570.

10. Authorize the promotion of Brie R. Halfond, PC010168 Assistant Public Defender I to PC010178 Assistant Public Defender II – Public Defender, effective 12/21/2011. Rate of \$46,000/annually. Salary range Minimum \$44,486; Midpoint \$59,314; Maximum \$74,143. Budget 10000 – 11570.

11. Authorize the promotion of Matthew S. Kopecki, PC010169 Assistant Public Defender I to PC010179 Assistant Public Defender II – Public Defender, effective 12/21/2011. Rate of \$46,000/annually. Salary range Minimum \$44,486; Midpoint \$59,314; Maximum \$74,143. Budget 10000 – 11570.

12. Authorize approval of the 2012 Management/Confidential annual salary increase of 3.00% per the attached memorandum.

399.11 C. Adopt a resolution authorizing award and Director of Contracts & Procurement to execute as a result of Invitation to Bid # 11-20-KSJR, Food Provisions, contracts for a period of six months for the Jail System as identified herein.

Feeser's, Inc.

5561 Grayson Road

Harrisburg, PA 17111

Line Items 2,17,25,36,38,43,57,60,67,71,75,81,91,95,99,110,124, 125,133,138,145,148, 149,153 & 158

Estimated Six Month Expenditure \$ **32,996.98**

National Food Group, Inc.

DBA CSV Sales, Inc.

46820 Magellan Dr.

Suite A

Novi, MI 48377

Line Items 13,14,16,35,41,53,61,76,80,83,116 & 117

Estimated Six Month Expenditure \$ **311,278.00**

Karetas Foods, Inc.

1012 Tuckerton Court

Reading, PA 19605

Line Items-

7,9,10,11,12,15,24,28,34,39,40,42,44,45,46,51,52,54,55

56,58,59,70,72,74,79,82,87,88,90,93,94,96,97, 100,102,103
108,109,112,118,119,121,122,123,126,129,150,156,160, & 161
Estimated Six Month Expenditure \$ **189,307.00**

- 400.11 D. Adopt a resolution authorizing execution of an Addendum to Lease Agreement between the County of Berks and the Berks County Conservation District for purposes of leasing additional office space consisting of approximately 381 square feet at the Berks County Agricultural Center.
- 401.11 E. Adopt a resolution authorizing the execution of a letter of support from the Berks County Board of Commissioners for the submission of the Dreibelbis Station Covered Bridge (Berks County Bridge 46B, BMS No. 06721507459462) in Greenwich Township for grant funding through the National Historic Covered Bridge Preservation Program, a federal funding source specific to covered bridges.
- 402.11 F. Adopt a resolution authorizing the execution of the FY 2010 JABG #22793 (Juvenile Accountability Block Grant) Application by and between the County of Berks (Chief Public Defender) and the Pennsylvania Commission on Crime and Delinquency (PCCD), with respect to funding in the amount of \$16,714.00 (Federal Funds - \$15,043.00; Local Matching Funds - \$1,671.00) covering the project period 4/1/2012 to 3/31/2013.
- 403.11 G. Adopt a resolution authorizing the execution of the FY 2010 JABG #22782 (Juvenile Accountability Block Grant) Application by and between the County of Berks (District Attorney) and the Pennsylvania Commission on Crime and Delinquency (PCCD), with respect to funding in the amount of \$16,713.00 (Federal Funds - \$15,042.00; Local Matching Funds \$1,671.00) covering the project period 4/1/2012 to 3/31/2013.
- 405.11 I. Adopt a resolution authorizing the reappointment of Mark A. Wolfskill, Robesonia, Pennsylvania to the Berks County Conservation District Board of Directors as a Farmer Director, to a four (4) year term expiring December 31, 2015.
- 406.11 J. Adopt a resolution authorizing the reappointment of Christian Y. Leinbach, Tilden Township, Pennsylvania, to the Berks County Conservation District Board of Directors as a Commissioner Director, for a four (4) year term expiring December 31, 2015.
- 407.11 K. Adopt a resolution authorizing the reappointment of Jonathan Encarnacion, Reading, Pennsylvania, to the Mental Health/Mental Retardation Advisory Board for a three (3) year term expiring December 31, 2014.

- 408.11 L. Adopt a resolution authorizing the reappointment of John (Jack) Cleek, Shillington, Pennsylvania, to Berks County Board of Assessment Appeals for a four (4) year term expiring December 31, 2015.
- 409.11 M. Adopt a resolution authorizing the appointment of Craig Breineiser, Reading, Pennsylvania, to the 911 Center Advisory Board effective December 15, 2011, replacing James A. Murray, who resigned.
- 410.11 N. Adopt a resolution authorizing the appointment of Jon C. Scott, Wyomissing, Pennsylvania, to the Reading Area Community College Board of Trustees for a term expiring June 30, 2013, replacing Irwin S. Rosner, who resigned.
- 411.11 O. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$1,380,641.00 and 2011 Appropriations in the amount \$407,910.00 per listing dated December 9, 2011.
2. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated December 12, 2011.
3. Motion to authorize payments set forth on Controller's Office vouchers listing for the week ending December 14, 2011.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Deputy Controller Ronald Rutkowski.

There being no further business, the meeting adjourned at 10:50 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk