

**MINUTES OF THE MEETING OF THE BOARD OF THE REDEVELOPMENT
AUTHORITY OF THE COUNTY OF BERKS**

August 22, 2023

Chairman, Glenn Yeager called the meeting of the Board of the Redevelopment Authority of the County of Berks to order at 4:30 P.M. on August 22, 2023, at the offices of the Redevelopment Authority of the County of Berks, 400 E. Wyomissing, Avenue, Ground Floor, Suite 2, Mohnton, Pennsylvania 19540 and via Zoom telecommunications.

1. **Roll Call:**

The following Board members were present during the meeting:

Glenn Yeager, Chairman
Diodato Bassano, Treasurer
Jorge Diaz, Assistant Secretary/Assistant Treasurer
Thomas Ruth, Secretary – Absent
Eileen Kastura, Vice Chair-Absent

Also in attendance were:

Daniel Becker, Esquire of Kozloff Stoudt, Solicitor
Kenneth Pick, Executive Director
Joshua Lewis, Facilities & Housing Manager
Kathy Miller, Fiscal Officer
Kyre Maxwell, Assistant Fiscal Officer
Michele Hummel, Assistant Fiscal Officer
Pauline Klopp, Redevelopment Generalist
Susan Buono, Executive Assistant
Marisol Martinez, Redevelopment Generalist

2. **Reading and approval of minutes of the meeting of July 25, 2023:**

Upon motion made by Glenn Yeager and seconded by Jorge Diaz, all members of the Board present voted to approve the July 25, 2023, minutes of the Board.

3. **Report of Treasurer:**

Diodato Bassano presented the Profit & Loss Statement and the Balance Sheet as of July 31, 2023. Mr. Bassano also presented the Statement of Activities from January 2023 through July 2023. A copy of the report is attached to these Minutes. Upon motion by Glenn Yeager and seconded by Jorge Diaz, all Board members present voted to accept the report of the Treasurer, including said Profit & Loss Statement and Balance Sheet, subject to audit.

4. **Bills and Communications:**

Diodato Bassano, presented the list of payments to creditors representing the period of July 27, 2023 through August 23, 2023. A copy of the report is attached to these Minutes. Upon motion by Jorge Diaz and seconded by Glenn Yeager, all Board members present voted to approve and/or ratify the list of payments to creditors.

There were no communications.

5. **Reports of Committees:**

There were no committee reports presented.

6. **Unfinished Business:**

a) **Rentals (Susan)**

- a. Susan Buono reported on property 201 Georgia Avenue. New tenants were to move in on September 1, 2023.

b) **Colebrookdale Railroad:** Mr. Pick advised of the following:

- a. We are still working on the National Environmental Protection Act for the loans and grants received. There have not been any new developments. There is a lot of paperwork involved with this and it's just taking time to get done.

c) **Emergency Rental Assistance Program (ERAP).**

- a. Kyre Maxwell reported the following statistics since the July 25th board meeting: there are 0 applications in progress, 0 applications submitted, 5 applications under review, 0 pending financial review, 3 pending application info, 1,471 have been denied, 16 applications have been withdrawn, 72 are in payment status with BCRA, 22 are in payment status with BCEH, and 3,305 participants have ended assistance with the program.

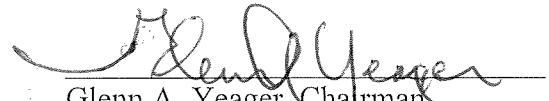
- d) **Armorcast.** Mr. Pick advised we have a signed settlement with Mr. Motta, owner of the old railroad station, and have made payment. The next step is removing the material and transferring it to the Borough of Birdsboro.
- e) **Whole Homes Repair Program (WHRP).** Josh Lewis advised the Board of the following:
 - a. So far, 168 applications have been received, 91 have been denied or we never received the application, 28 have been approved and in process at Habitat for Humanity and 45 have been approved for the BCRA.
- f) **Major Systems Program.** Josh Lewis reported the following statistics to the Board: To date, there have been 45 applications submitted to the Authority, homes repairs have been completed on 15 houses and 7 are in progress.

7. **New Business:**

- a. **Resolution 2023-17** A motion was made by Glenn Yeager and seconded by Diodato Bassano authorizing various officers to execute a second amendment to a financing agreement with RACC and Mid Penn Bank.
- b. **Funding Agreement** A motion was made by Glenn Yeager and seconded by Jorge Diaz approving the funding agreement with Berks Connections/Pretrial Services providing \$300,000 from the Whole-Home Repairs Program for workforce development.
- c. **Funding Agreement** A motion was made by Glenn Yeager and seconded by Jorge Diaz for the approval of professional services agreement related to the installation of 3 water lines for the railroad.
- d. **Approval to hire Maintenance Technician:** A motion was made by Glenn Yeager and seconded by Jorge Diaz to approve the hiring of Ethan Giorgio as Maintenance Technician with the Authority effective August 22, 2023.

8. Adjournment:

There being no further business of this Authority, a motion was made by Glenn Yeager to adjourn the meeting of this Authority. The motion was seconded by Jorge Diaz and all members of this Authority present voted in the affirmative. The next meeting of the Board will be on September 26, 2022. This meeting was adjourned at 5:00 p.m.


Glenn A. Yeager, Chairman