

COUNTY OF BERKS
COMMISSIONERS' BOARD MEETING AGENDA
June 4, 2026

Christian Y. Leinbach, Commissioner, Chair
Michael S. Rivera, Commissioner
Dante Santoni, Jr., Commissioner
Christine M. Sadler, County Solicitor
Kevin Barnhardt, Chief Operations Officer
Jessica Blausler, Chief Clerk

CALL TO ORDER – 10:00 a.m.

Observe a moment of silence followed by the Pledge of Allegiance to the Flag led by Christian Y. Leinbach, Chair.

NOTICE:

Public comment will be accepted in person and through the Q&A function. Please include your first name, last name and municipality for all comments. Any comments without name and municipality will not be considered. Each citizen can submit one comment. Comment length is dictated by limitations of the platform being used (Teams Q&A). In person comments will be accepted first, followed by comments submitted virtually. The meeting comment period is limited to a total of 30 minutes including both in person and virtual comments. This time period may be extended at the discretion of the Board. Please be concise. Comments that are germane to County business will be read during the meeting and should not be considered to be interactive dialogue with the Commissioners. The County Solicitor shall be the final arbiter of whether a comment is germane and should be read. Any Commissioner response to public comment will be done at the discretion of the Commissioners.

APPROVAL OF MINUTES

Approve the May 28, 2026, meeting minutes.

PUBLIC COMMENT ON AGENDA ITEMS

AGENDA ITEMS

1. Authorizing:

Budget

163.2026 A. Adopt a resolution authorizing 2026 Budget Transfers in the amount of \$52,000 and 2026 Appropriations in the amount of \$111,701 per listing dated May 29, 2026.

Purchasing

164.2026 A. Adopt a resolution authorizing a recommendation to award and further authorizing the Director of Contracts and Procurement to execute a one (1) year contract resulting from Request for Proposal 26-07-MZSK for Employment, Advancement and Retention Network (EARN) Services for the Pennsylvania CareerLink® Berks County as follows:

Educational Data Systems, Inc.

15300 Commerce Drive North, Suite 200
Dearborn, Michigan 48120

Total Not to Exceed: \$1,050,000.00 for Fiscal Year 7/1/2026 to 6/30/2027.

The County reserves the right, upon mutual agreement of both parties, to extend the agreement for up to two (2) additional one (1) year terms. Allocation amounts for any subsequent program years will be established annually.

Human Resources

165.2026 A. Adopt a resolution authorizing Human Resources recommendations dated June 4, 2026, as follows:

1. Authorize the appointment of Daniel Woodman to PC011261 Law Clerk I, Court Administration, effective 6/8/2026. Rate of \$65,800/annually. Salary range Minimum \$55,272; Midpoint \$69,090; Maximum \$82,908. Replacement for Sarah Panik who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.
2. Authorize the appointment of Tyler Novak to PC010172 Assistant Public Defender I, Public Defenders, effective 6/17/2026. Rate of \$70,642/annually. Salary range Minimum \$62,872; Midpoint \$78,590; Maximum \$94,308. Replacement for Jackson Devine who transferred. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
3. Authorize the promotion of Casey O'Neil from PC011177 Jury Clerk to PC011180 Jury Program Supervisor, Court Administration, effective 6/5/2026. Rate of \$65,000/annually. Salary range Minimum \$53,832; Midpoint \$67,290; Maximum \$80,748. Replacement for Christina Kotsakis who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.
4. Authorize the promotion of Jasmin Baez from PC011833 Office Support IV to PC011647 Office Manager, Register of Wills, effective 6/17/2026. Rate of \$58,000/annually. Salary range Minimum \$53,304; Midpoint \$66,630; Maximum \$79,956. Replacement for Stephanie Colon who will be promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 11500.

Commissioners

166.2026 A. Adopt a resolution authorizing Joe Rudderow, Controller, to execute a Peer Review Agreement Letter to Esther Ko, Audit General at Fairfax County Public Schools, to conduct the Association of Local Government Auditors (ALGA) Standard Peer Review of the Berks County Controller's Office in accordance with the Government

Commissioners' Meeting

June 4, 2026

Auditing Standards (GAS), for the period of January 1, 2023, through December 31, 2025.

- 167.2026 B. Adopt a resolution authorizing a letter of support for Cumru Township's application for the Pennsylvania Department of Community & Economic Development (DCED) Multimodal Transportation Grant for the rehabilitation of the Poplar Neck Bridge over the Schuylkill River.
- 168.2026 C. Adopt a resolution authorizing a letter of support for Central Pennsylvania Figure Skating Club's (CPFSC) grant application to the Sports Marketing and Tourism Account Program. CPFSC has been selected to host the 2027 US Figure Skating Eastern Sectional Synchronized Skating Championships, to be held January 20-23, 2027, at the Santander Arena in Reading, Pennsylvania.
- 2. Motion to authorize the execution of Contract Agreements/Amendments as set forth on the Contract Agenda listing dated June 1, 2026.
- 3. Motion to authorize the execution of payments and electronic transfers for the week ending June 5, 2026.
- 4. Motion to authorize the execution of payments and electronic transfers for the week ending June 12, 2026, subject to final review and approval by the Chief Operations Officer, or in their absence, the Deputy Chief Operations Officer.
- 5. Motion to authorize Budget Transfers and Appropriations for the week ending June 12, 2026, subject to final review and approval by the Chief Operations Officer, or in their absence, the Deputy Chief Operations Officer.
- 6. Motion to authorize the execution of employee payroll disbursements dated June 16, 2026, subject to final review and approval by the Chief Operations Officer, or in their absence, the Deputy Chief Operations Officer.

AGENDA APPROVAL

REPORTS OF TREASURER AND CONTROLLER

- 1. Mitchell R. Darcourt, County Treasurer
- 2. Joe Rudderow, County Controller

REPORT OF CHIEF OPERATIONS OFFICER

Kevin S. Barnhardt

COMMISSIONERS' COMMENTS

Commissioner Santoni

Commissioner Leinbach

Commissioner Rivera

ROW OFFICERS' COMMENTS

PUBLIC COMMENT

ADJOURNMENT

COUNTY OF BERKS
COMMISSIONERS' BOARD MEETING MINUTES
May 28, 2026

The Berks County Board of Commissioners met in a regular session on Thursday, May 28, 2026, at 10:00 a.m. via Microsoft Teams Town Hall, pursuant to due notice to Board members and the public.

Commissioner Chair, Christian Y. Leinbach called the meeting to order with Commissioner Michael Rivera, and Commissioner Dante Santoni, Jr. in attendance. Christine Sadler, Esq., County Solicitor, Kevin Barnhardt, Chief Operations Officer and Jessica Blausner, Chief Clerk, were also present.

Commissioner Leinbach opened the meeting with a moment of silence followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The May 21, 2026, meeting minutes were approved as presented.

There was one Executive Session held on May 27, 2026, dealing with litigation and real estate.

PUBLIC COMMENT ON AGENDA ITEMS

No comments.

PRESENTATION

Kate Rentschler, Financial Manager - Budget & Finance, presented the 2026 Q1 Fiscal Update. The presentation is attached.

AGENDA ITEMS

1. Authorizing:

Budget

158.2026 A. Adopt a resolution authorizing 2026 Budget Transfers in the amount of \$1,890,000 and 2026 Appropriations in the amount of \$1,144,703 per listing dated May 22, 2026.

Human Resources

159.2026 A. Adopt a resolution authorizing Human Resources recommendation dated May 28, 2026, as follows:

1. Authorize the promotion of Stephanie Colon from PC011647 Office Manager Register of Wills to PC010247 Chief Deputy Register of Wills, Register of Wills, effective 6/17/2026. Rate of \$72,000/annually. Salary range Minimum \$64,208; Midpoint \$80,260; Maximum \$96,312. Replacement for Lisa Soja who will be retiring. This request meets the criteria of the Hiring Policy. Budget 10000 – 11500.

Commissioners

160.2026 A. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the 2026-2027 Renewal Quotation to PCoRP (Pennsylvania Counties Risk Pool, a program of the County Commissioners Association of Pennsylvania) and Excess Crime coverage with Travelers Insurance.

161.2026 B. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the appropriate quarterly compensation agreement presented by EHD, who charges a discounted fee in lieu of accepting carrier commissions.

Mike Malinowski, CEO/President and Astra Marx Assistant Commercial Lines Manager with EHD Insurance were in attendance and explained the renewal process and history with County Commissioners Association of Pennsylvania (CCAP) and the Pennsylvania Counties Risk Pool (PCoRP) program.

162.2026 C. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a Memorandum of Understanding between Berks County ("County") and United Food and Commercial Workers Union, Local 1776 KS Pennsylvania ("UFCW") for bi-annual uniform allowance in the gross amount of one hundred twenty-five dollars (\$125.00).

2. Motion to authorize the execution of Contract Agreements/Amendments as set forth on the Contract Agenda listing dated May 22, 2026.
3. Motion to authorize the execution of payments and electronic transfers for the week ending May 29, 2026.
4. Motion to authorize the execution of employee payroll disbursements dated June 2, 2026.

AGENDA APPROVAL

Commissioner Rivera motioned to approve the agenda as presented; Commissioner Santoni seconded the motion; there being no further discussion, the agenda was approved as presented.

REPORTS OF TREASURER AND CONTROLLER

1. Mitchell Darcourt, County Treasurer, presented the weekly Treasurer's report.
2. Joe Rudderow, County Controller, presented the weekly Controller's report.

REPORT OF CHIEF OPERATIONS OFFICER

Nothing to report.

COMMISSIONERS' COMMENTS

Commissioner Leinbach shared photos and videos from community events, highlighted the America250 PA Star Spangled Spectacular, and thanked sponsors. More details are available at www.starspangledberks.com.

Commissioner Santoni reported on a range of community events he attended and intends to participate in, including Governor Shapiro's visit to West Reading highlighting main street programs and noted the presence of speaker J.D. Turner, owner of Holistic Skate Shop and member of the Berks County Parks and Recreation Board.

Commissioner Rivera reported on several community events he recently attended and those scheduled for the near future, including the Berks County Employee Recognition event set for May 29th. He expressed gratitude to all county employees for their commitment and service to county residents. Additionally, he noted that an Election Board meeting will take place today at 11 a.m.

ROW OFFICERS' COMMENTS

No comments.

PUBLIC COMMENT

No comments.

ADJOURNMENT

There being no further business, Commissioner Leinbach adjourned the meeting at 10:40 a.m.

Respectfully Submitted,

Jessica Blausen, Chief Clerk

An aerial photograph of a city, likely Allentown, Pennsylvania, showing a dense urban area with various buildings and a prominent church spire. In the background, there are rolling hills and mountains under a clear sky. The text is overlaid on the center of the image.

COUNTY OF BERKS FINANCIAL UPDATE

January – March 2026

2026 ADOPTED BUDGET

Revenue and Expenditures (In \$M)	
General Fund:	Adopted
Total Revenue	\$291.6
Total Expense	\$296.4
Less Total Adjustments	\$13.7
Net Surplus/(Deficit)	(\$18.5)
All Funds:	Adopted
Total Revenue	\$677.2
Total Expense	\$690.0
Less Expense Adjustments	\$0.7
Net Surplus/(Deficit)	(\$13.5)

**2026
ADOPTED
BUDGET**

2026 Adopted Budget (in \$M)	
	FY2026
Total County All Funds Budget (Deficit)	(\$13.5)
Berks Heim Net Loss	\$2.9
Liquid Fuel Fund	\$3.4
Act 13 Green Space Fund	\$0.3
Spec. Legislation/Act 198/Parking Garage Funds	(\$0.1)
Bond Proceeds	(\$25.0)
Hazmat Fund	(\$0.2)
Use of Fund Balance for COVID Community Expenditures	\$8.0
Bond Funded Capital	\$13.8
General Fund - Capital	\$10.4
Tax Impact Budget (Deficit)	<u>\$0.0</u>

Cumulative Receipts Projection	\$ 76,441,071
Cumulative Receipts Results	\$ 86,606,372
Variance to Projection	\$ 10,165,301

Receipts - Favorable / (Unfavorable)	In Millions
- CYS/JPO Receipts	\$10.2 M
- COCA	\$1.7 M
- Berks Heim	\$0.8 M
- Aging Block Grant	\$0.7 M
- Current Year Taxes	(\$2.1 M)
- Adult Probation-Supervision Fees Reimb	(\$0.5 M)
- Domestic Relations	(\$0.4 M)
- Other Categories	(\$0.2 M)
Receipts Total	\$10.2 M

Cumulative Disbursements Projection	\$ 105,260,984
Cumulative Disbursements Results	\$ 106,099,831
Variance to Projection	\$ (838,847)

Disbursements - Favorable / (Unfavorable)	In Millions
- Children & Youth Services	(\$1.9 M)
- COCA	(\$0.8 M)
- Not For Profit - RACC	(\$0.8 M)
- Separate Bank Account Activity	(\$0.8 M)
- Covid Community Support and Imagine Berks	\$1.6 M
- Capital Projects - Bond Funded Projects	\$1.5 M
- Capital Projects - Non-Bond Projects	\$0.6 M
- Other Categories	(\$0.2 M)
Disbursements Total	(\$0.8 M)

THANK YOU

May 29th, 2026
 To: Jessica Blausen, Chief Clerk
 From: Laura Jones - Chief Financial Officer

Please include the attached "Budget Transfer/Appropriation Requests" on the Commissioner's Meeting Agenda for the week of June 4th, 2026.

TRANSFERS 2026

<u>Transfer From/Credit Acct. #</u>								<u>Transfer To/Debit Acct. #</u>									
<u>Department Name</u>	<u>Fund</u>	<u>Dept</u>	<u>Prog</u>	<u>Acct</u>	<u>Proj</u>	<u>Grant</u>	<u>Account Name</u>	<u>Department Name</u>	<u>Fund</u>	<u>Dept</u>	<u>Prog</u>	<u>Acct</u>	<u>Proj</u>	<u>Grant</u>	<u>Account Name</u>	<u>Amount</u>	
1	Community Support	10000	90000	90003	69003	000000	000000	Contingency Expense	Budget & Finance	10000	11400	00000	63813	000000	000000	Professional Fees	\$ 13,000
2	Community Support	10000	90000	90003	69003	000000	000000	Contingency Expense	Assessment	10000	11070	00000	63813	000000	000000	Professional Fees	\$ 39,000
2026 Transfers Total															\$ 52,000		

APPROPRIATIONS 2026

<u>Revenue / Credit Acct. #</u>								<u>Expense / Debit Acct. #</u>								
<u>Department Name</u>	<u>Fund</u>	<u>Dept</u>	<u>Prog</u>	<u>Acct</u>	<u>Proj</u>	<u>Grant</u>	<u>Account Name</u>	<u>Department Name</u>	<u>Fund</u>	<u>Dept</u>	<u>Prog</u>	<u>Acct</u>	<u>Proj</u>	<u>Grant</u>	<u>Account Name</u>	<u>Amount</u>
3				2026 Bond Fund Balance				Capital Projects	61722	48200	00000	81120	200885	000000	Buildings & Improvements	\$ 50,233
4	Parks	26148	16070	10691	50000	000000	000000	Grant Revenue - State	26148	16070	10691	81120	200750	000000	Buildings & Improvements	\$ 61,468
2026 Appropriations Total															\$ 111,701	

BUDGET TRANSFER AND APPROPRIATION REQUEST EXPLANATIONS:

- 1 Transferring contingency to provide for Professional Fees through year-end.
- 2 Transferring contingency to provide for PushPin Parcel Change Detection Services for Assessment.
- 3 Appropriating 2026 Bond Fund Balance to provide for higher than anticipated costs to complete the Prison lobby, breakroom, locker room, and bathroom upgrades project.
- 4 Appropriating Local Share 4 Grant funds awarded to support the Iron Bridge deck project.

Commissioners' Meeting
HUMAN RESOURCES RECOMMENDATIONS
June 4, 2026

1. Authorize the appointment of Daniel Woodman to PC011261 Law Clerk I, Court Administration, effective 6/8/2026. Rate of \$65,800/annually. Salary range Minimum \$55,272; Midpoint \$69,090; Maximum \$82,908. Replacement for Sarah Panik who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.
2. Authorize the appointment of Tyler Novak to PC010172 Assistant Public Defender I, Public Defenders, effective 6/17/2026. Rate of \$70,642/annually. Salary range Minimum \$62,872; Midpoint \$78,590; Maximum \$94,308. Replacement for Jackson Devine who transferred. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
3. Authorize the promotion of Casey O'Neil from PC011177 Jury Clerk to PC011180 Jury Program Supervisor, Court Administration, effective 6/5/2026. Rate of \$65,000/annually. Salary range Minimum \$53,832; Midpoint \$67,290; Maximum \$80,748. Replacement for Christina Kotsakis who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.
4. Authorize the promotion of Jasmin Baez from PC011833 Office Support IV to PC011647 Office Manager, Register of Wills, effective 6/17/2026. Rate of \$58,000/annually. Salary range Minimum \$53,304; Midpoint \$66,630; Maximum \$79,956. Replacement for Stephanie Colon who will be promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 11500.



COUNTY OF BERKS
Purchasing Department

MEMORANDUM

DATE: Monday June 1, 2026
TO: The Board of Commissioners & the Chief Clerk
RE: Agenda Items – Commissioners’ Meeting

Please include the contract listings outlined in this Memorandum for inclusion on the Agenda for the Commissioners’ meeting scheduled for **Thursday, June 4, 2026** for approval and formalization. Details are as follows:

- 1. Contract Type & #:** Amendment #8 to Agreement #PC-237154-21
Department: Area Agency on Aging
Vendor: **Berks Encore**
Term: July 1, 2026 to June 30, 2027
Funding Source: 100% State
Description & Amount: This Amendment serves to extend this Agreement for an additional one-year term effective July 1, 2026 to June 30, 2027 for the delivery of home delivered meal coordination services to County Clients as referred by the Area Agency on Aging. In addition, Section 6, Fees, shall be modified to include a one-time four and one-half percent increase in the amount allocated for a portion of fiscal year 2025/2026 as per Aging Program Directive 25-01-03. The amount shall not exceed \$7,785.00 during this term.
- 2. Contract Type & #:** Amendment #14 to Agreement #PC-184582-16
Department: Area Agency on Aging
Vendor: **Boyertown Area Multi-Services, Inc.**
Term: June 4, 2026 to June 30, 2026
Funding Source: 100% State
Description & Amount: This Amendment serves to modify the Agreement for the delivery of congregate and home delivered meal nutrition services to County clients as referred by the Area Agency on Aging. Section 6, Fees, shall be modified to increase the allocation amount for fiscal year 2025/2026 from \$4.29 to \$4.72 per meal as per Aging Directive 25-01-01.

3. **Contract Type & #:** Amendment #16 to Agreement #PC-184584-16
Department: Area Agency on Aging
Vendor: **Centro Hispano Daniel Torres, Inc.**
Term: June 4, 2026 to June 30, 2026
Funding Source: 100% State
Description & Amount: This Amendment serves to modify the Agreement for the delivery of congregate and home delivered meal nutrition services to County clients as referred by the Area Agency on Aging. Section 6, Fees, shall be modified to increase the allocation amount for fiscal year 2025/2026 from \$3.75 to \$4.13 per meal as per Aging Directive 25-01-01.
4. **Contract Type & #:** Amendment #6 to Agreement #PC-610506-21
Department: Area Agency on Aging
Vendor: **Greater Reading Mental Health Alliance**
Term: July 1, 2026 to June 30, 2027
Funding Source: 100% State
Description & Amount: This Amendment serves to extend this Agreement for an additional one-year term effective July 1, 2026 to June 30, 2027 for the delivery of guardian, representative payee and power of attorney services to County Clients as referred by the Area Agency on Aging. In addition, Section 6, Fees, shall be modified to include a one-time four and one-half percent increase in the amount allocated for a portion of fiscal year 2025/2026 as per Aging Directive 24-01-03. The amount shall not exceed \$687.15 during this term.
5. **Contract Type & #:** Amendment #5 to Agreement #PSA-252671-22
Department: Area Agency on Aging
Vendor: **Helping Harvest Fresh Food Bank**
Term: July 1, 2026 to June 30, 2027
Funding Source: 100% State
Description & Amount: The Amendment serves to extend this Agreement from July 1, 2026 through June 30, 2027 for the delivery of food bank products as requested by the Area Agency on Aging. The rate shall not exceed \$10,000.00 during this term.

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6. **Contract Type & #:** Amendment #5 to Agreement #PC-618254-22
Department: Area Agency on Aging
Vendor: Patient Care Pennsylvania, Inc. d/b/a OMNI Personal Care Services
Term: July 1, 2026 to June 30, 2027
Funding Source: 100% State
Description & Amount: This Amendment serves to extend this Agreement for an additional one-year term effective July 1, 2026 to June 30, 2027 for the delivery in-home personal care and home support services to County Clients as referred by the Area Agency on Aging. In addition, Section 6, Fees, shall be modified to include a one-time four and one-half percent increase in the amount allocated for a portion of fiscal year 2025/2026 as per Aging Program Directive 25-01-03. The amount shall not exceed \$902.24 during this term.
7. **Contract Type & #:** Amendment #3 to Agreement #PC-610637-21
Department: Area Agency on Aging
Vendor: The Advocacy Alliance
Term: July 1, 2026 to June 30, 2027
Funding Source: 100% State
Description & Amount: The Amendment serves to extend this Agreement from July 1, 2026 through June 30, 2027, for the provision of Guardian, Representative Payee, and Power of Attorney Services. The rates shall remain the same during this term.
8. **Contract Type & #:** Amendment #19 to Agreement #PC-184585-16
Department: Area Agency on Aging
Vendor: The Nutrition Group
Term: June 4, 2026 to June 30, 2026
Funding Source: 100% State
Description & Amount: This Amendment serves to modify the Agreement for the delivery of congregate and home delivered meal nutrition services to County clients as referred by the Area Agency on Aging. Section 6, Fees, shall be modified to increase the allocation amount for fiscal year 2025/2026 from \$4.17 to \$4.34 per meal as per Aging Directive 25-01-01.

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9. **Contract Type & #:** Vendor Contract – Agreement #VC-294433-26
Department: Berks Heim Nursing and Rehabilitation
Vendor: **Medicaid Done Right, LLC**
Term: June 4, 2026 Until Terminated
Funding Source: 100% County
Description & Amount: The County is engaging the Vendor for the provision of screenings, document gathering, and application filing and processing services to eligible residents located at Berks Heim Nursing and Rehabilitation facility. This shall be subject to final approval by the Solicitor’s Office.
10. **Contract Type & #:** Amendment #2 to Agreement #ICA-249669-22
Department: Budget and Finance
Vendor: **Maximus US Services, Inc.**
Term: June 4, 2026 to March 31, 2027
Funding Source: 100% County
Description & Amount: This Amendment serves to renew this Agreement for an additional one-year term through March 31, 2027, for the development of central services cost allocation plans, negotiation, and audit defense of the completed cost allocation plans. In addition, Clause 7, Notices, shall update the County’s contact to Laura Jones. The amount shall not exceed \$15,375.00 during this renewal extension.
11. **Contract Type & #:** Amendment #2 to Agreement #PSA-639169-24
Department: Children & Youth Services and Juvenile Probation Office
Vendor: **Kidspace National Centers, Inc.**
Term: July 1, 2026 to June 30, 2027
Funding Source: 13% County, 51% State, 32% Federal, 4% Other
Description & Amount: This Amendment serves to modify the term of the Agreement for an additional one-year term for the delivery of community care services to County clients as requested by Children & Youth Services and Juvenile Probation Office. In addition, Attachment B-2, Fee Schedule shall be replaced with Attachment B-3, Fee Schedule. The rates are as follows: \$54.00 per hour for Kinship Home Study Casework; \$72.00 per hour for One on One Interventions; \$72.00 per hour for FC Aftercare Services; \$92.00 per hour for Independent Living Services; \$92.00 per hour for Supervised Visitation; \$65.00 per hour for Family Finding; \$35.00 per hour for Transportation (applies to Supervised); \$3,000.00 each for FGDM Conference; \$1,000.00 each for FGDM no conference; \$250.00 each for FGDM unsuccessful; \$47.28 per hour for FGDM Overage Time (Over 40 hours).

12. **Contract Type & #:** Purchase of Service Agreement – Agreement #PSAP-649171-26
Department: Children & Youth Services and Juvenile Probation Office
Vendor: **Harmony Heights Housing, LLC**
Term: July 1, 2026 to June 30, 2028
Funding Source: 13% County, 51% State, 32% Federal, 4% Other
Description & Amount: The County is engaging the vendor for the provision of placement services to County clients as requested by Children & Youth Services and Juvenile Probation Office. The per diem rates are as follows: \$652.54 for Standard Residential Care; and 50% of per diem for Bed Hold Rate 5+ Days.
13. **Contract Type & #:** Purchase of Service Agreement – Agreement #PSA-648573-26
Department: Children & Youth Services and Juvenile Probation Office
Vendor: **The Bair Foundation of Pennsylvania, Inc.**
Term: June 4, 2026 to June 30, 2027
Funding Source: 13% County, 51% State, 32% Federal, 4% Other
Description & Amount: The County is engaging the vendor for the provision of in-home services to County clients as requested by Children & Youth Services and Juvenile Probation Office. The rates are as follows: \$54.00 per hour for Kinship Home Studies Casework.
14. **Contract Type & #:** American Institute of Architects Agreement – Agreement #AIA-292907-26
Department: Facilities and Operations
Contractor: **GenServe LLC**
Term: June 4, 2026 to Project Completion
Funding Source: 100% County
Description & Amount: The County is engaging the Contractor for the delivery and installation of a new Cummins generator system at the County of Berks Fire Training Center located at 895 Morgantown Road, Reading, Pennsylvania 19607. The amount shall not exceed \$132,196.00.
15. **Contract Type & #:** Independent Contract Agreement – Agreement #ICA-292269-26
Department: Facilities and Operations
Vendor: **Liberty Environmental, Inc.**
Term: June 4, 2026 to Project Completion
Funding Source: 100% County
Description & Amount: The County is engaging the Vendor for the delivery of Presence/Absence Wetland Investigations, regulated Waters Delineation’s and Phase I Bog Turtle Habitat Assessments for bridge maintenance and replacement projects within the County. The amount shall not exceed \$4,625.00.

16. **Contract Type & #:** Amendment #8 to Agreement #ICA-219159-19
Department: Library Systems
Vendor: **Interpersonal Frequency, LLC**
Term: July 1, 2026 to June 30, 2027
Funding Source: 100% State
Description & Amount: This Amendment serves to extend the Agreement for an additional one-year term from July 1, 2026 to June 30, 2026 for the delivery of Fulcrum Cloud Hosting of BerksLibraries.org. In addition, Clause 3.5.1. shall be modified to increase support hours from five to ten hours per month. The amount shall not exceed \$41,266.20 during this term.
17. **Contract Type & #:** Construction License Agreement – Agreement #VC-294452-26
Department: Parks & Recreation
Counterparty: **CH+N Site Construction, Inc.**
Term: June 4, 2026 to September 30, 2026
Funding Source: No Cost to the County
Description & Amount: This Agreement between the County and CH+N Site Construction, Inc., for the temporary use of a County-owned gravel parking lot along Tulpehocken Road for use during improvements to certain sanitary sewer infrastructure in Spring Township, Berks County, Pennsylvania, subject to final review and approval by the Berks County Solicitor’s Office.
18. **Contract Type & #:** Vendor Contract – Agreement #VC-292602-26 (Relisted)
Department: Human Resources
Vendor: **Nationwide Mutual Insurance Company**
Term: June 4, 2026 Until Terminated
Funding Source: No Cost to the County
Description & Amount: The County is engaging the Vendor for the provision of a voluntary benefits plan to provide pet health insurance and wellness plans paid for by enrolled County employees. There is no cost to the County for this Agreement. This Agreement is being relisted from the April 2, 2026 Contract Agenda to capture the revised term period.

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19. **Contract Type & #:** Vendor Contract – Agreement #VC-294434-26
Department: Information Systems
Vendor: **CDW Government, LLC**
Term: June 28, 2026 to June 27, 2027
Funding Source: 100% County
Description & Amount: The County is engaging the Vendor for Microsoft Enterprise technology support service. The amount shall not exceed \$33,400.00 during this term.
20. **Contract Type & #:** Vendor Contract – Agreement #VC-294435-26
Department: Mailroom
Vendor: **Pitney Bowes**
Term: June 4, 2026 to June 3, 2031
Funding Source: 100% County
Description & Amount: The County is engaging the Vendor for the provision of a postage meter lease for a period of 60-months at a monthly rate of \$929.98 for a total lease commitment not to exceed \$55,798.80.
21. **Contract Type & #:** Independent Contractor Agreement – Agreement #ICA-294436-26
Department: Recorder of Deeds
Vendor: **Balcony Technology Group, Inc.**
Term: June 4, 2026 to March 31, 2029
Funding Source: 100% County
Description & Amount: The County is engaging the Vendor for the provision of implementing its Keystone platform to provide a centralized and secure repository for the County’s property data. The amount shall not exceed \$24,250.00 during this term.