

**MINUTES OF THE MEETING OF THE BOARD OF THE REDEVELOPMENT
AUTHORITY OF THE COUNTY OF BERKS**

June 25, 2024

Chairman, Glenn Yeager called the meeting of the Board of the Redevelopment Authority of the County of Berks to order at 4:39 P.M. on June 25, 2024, at the offices of the Redevelopment Authority of the County of Berks, 400 E. Wyomissing, Avenue, Ground Floor, Suite 2, Mohnton, Pennsylvania 19540 and via Zoom telecommunications.

1. **Roll Call:**

The following Board members were present during the meeting:

Glenn Yeager, Chairman
Eileen Kastura Vice-President
Diodato Bassano, Treasurer
Dr. Thomas Ruth, Secretary
Jorge Diaz, Assistant Secretary/Assistant Treasurer

Also in attendance were:

Daniel Becker, Esquire of Kozloff Stoudt, Solicitor
Kenneth Pick, Executive Director
Susan Buono, Executive Assistant
Tyler Reese, Facilities & Housing Manager
Kathy Miller, Fiscal Officer
Kyre Maxwell, Assistant Fiscal Officer
Jowanna Gary, Redevelopment Generalist
Pauline Klopp, Redevelopment Generalist
Michele Hummel, Assistant Fiscal Officer
Jaime Perez, Deputy Director

2. **Public Comment:**

There were no members of the public that attended the meeting. No public comment was made.

3. **Reading and approval of minutes of the meeting of May 21, 2024:**

Upon motion made by Mr. Bassano and seconded by Dr. Ruth, all members of the Board present voted to approve the May 21, 2024 minutes of the Board.

4. **Report of Treasurer:**

Diodato Bassano presented the Profit & Loss Statement and the Balance Sheet as of May 31, 2024. A copy of the report is attached to these Minutes. Questions were asked and clarifications were provided. Upon motion made by Ms. Kastura and seconded by Mr. Yeager, all Board members present voted to accept the report of the Treasurer, including said Profit & Loss Statement and Balance Sheet, subject to audit.

5. **Bills and Communications:**

Diodato Bassano presented the list of payments to creditors representing the period of May 23, 2024 through June 25, 2024. A copy of the report is attached to these Minutes. Questions were asked and clarifications were provided. Upon motion made by Mr. Yeager and seconded by Ms. Kastura all Board members present voted to approve and/or ratify the list of payments to creditors.

6. **Reports of Committees:**

- a) Mr. Pick advised we had a meeting with the Colebrookdale Railroad Finance Committee on June 7, 2024 to discuss the financials. The minutes are available to review.

7. **Unfinished Business:**

a) **Rentals (Susan)**

- a. Susan Buono advised that we are working on trying to get most of our tenants on Buildium so they can utilize the option to pay rent and communicate online. So far there have been a few tenants that have used the online payment option.

b) **Colebrookdale Railroad:** Mr. Pick advised of the following:

- a. The committees continue to meet to discuss and look at the finances of this large project. We are working with Commissioner Leinbach to look at possible state grants.

c) **Armorcast:**

Mr. Pick advised that we are going out to bids for the disassembly of the station. We are making it available to the current owner to remove what he wants and has 10 days to do so.

d) **Whole Homes Repair Program (WHRP).** Tyler Reese advised the Board of the following:

- a. To date, we have spent \$1.3 million on repairs for both Habitat for Humanity and the County. Combined, we have completed 46 cases and have 63 cases in progress.

e) **Major Systems Program.** Mr. Reese advised that we have completed 21 cases and have two remaining cases. To date, the RDA has spent \$392,000 on repairs.

f) **Imagine Berks.** Mr. Perez advised that right now we are focusing on the housing forum. The theme is Building the Borough. Registration will be available soon and Penn State Berks Campus will be hosting. It will be held on October 3, 2024 from 8AM-12PM. Mr. Perez also advised that we finalized the funding agreement for Imagine Berks as well.

8. **New Business:**

- a. **Agreement# 1** A motion was made by Mr. Yeager and seconded by Mr. Bassano for approval of administrative agreement with Our City-Reading, Inc. related to RACP grant for the Goggleworks II project.
- b. **Telework Policy:** A discussion ensued regarding our current telework guidelines and future guidelines. No action was taken at this time.

9. **Adjournment:**

There being no further business of this Authority, a motion was made by Mr. Bassano to adjourn the meeting of this Authority. The motion was seconded by Ms. Kastura and all members of this Authority present voted in the affirmative. The next meeting of the Board will be on July 23, 2024. This meeting was adjourned at 5:25 P.M.



Glenn A. Yeager, Chairman-